

# [DRAFT] MINUTES: Juvenile Justice Coordinating Council

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Tuesday, July 23, 2024; 3:00-4:30; 575 Administration Dr. #117C, Large Training Room; Santa Rosa, California 95403; Virtual participation for public only. Video and chat features may be disabled for virtual participants.

## 1. Welcome and introductory roll call-Brad Michnevich

- a. Opening remarks and welcome
- b. Roll call
  - i. Members in Attendance
    1. Brad Michnevich, Deputy Chief Probation Officer
    2. Vanessa Fuchs, Chief Probation Officer
    3. Analy Guido, CAP Sonoma County
    4. Spencer Brady, District Attorney's Office
    5. Chief Matt Jenkins, City of Healdsburg
    6. Lt. Anthony Diehm, Sonoma County Sherriff's Office
    7. Ariana Ibarra, Seneca
    8. Hon. Ken Gness, Presiding Juvenile Judge
    9. Dr. Elizabeth Vermilyea, CPI
    10. Georgia Ioakimedes, SCOE
    11. Andrew McLaughlin, COA on behalf of BOS
    12. Kathleen Gallagher, At Large Rep
    13. Lynn Slater, Public Defender's Office
    14. Veronica Cruz, Restorative Resources
    15. Vanessa Azevedo, SCHSD
  - ii. Members Absent
    1. Karin Sellite, DHS Behavioral Health
    2. Melody Maguire, DAAC
    3. Silvia Soto, Sonoma Valley YFS
    4. Rev. Dr. Lee Turner
  - iii. Others in Attendance
    1. Haunani Pakaki, Probation
    2. Theresa Brownlee, Probation
    3. Rob Halverson, Probation
    4. Kilee Wilson, Probation
    5. Matt Roehm, Probation
    6. Lisa Valente, Probation
    7. Michelle Heery, Boys and Girls Club
    8. Ines Deluna, CVNL virtual
    9. Danielle Garduno, City of Santa Rosa
- c. New voting members
  1. From last meeting: Katherine Gallagher & Lt. Anthony Diehm
  2. New this meeting: Chief Matt Jenkins
- d. General updates since the last meeting
  - i. Juvenile Hall & Secure Youth Treatment Facility-Dan/Kilee/Kristy
    1. Large population for summer
    2. Opened referrals to out of county again

3. Mural/Greenhouse/Music studio photos-prelude to Press Release
  - a. Sonoma County library has a music studio so they can take their skills with them when they return to the community
  - b. Greenhouse set up is going slow. Hoping to have a better update next meeting. Have better staffing so we have people that have time to work with the youth and get it set up.
4. Hoyer, Brad, Kilee will arrange
5. Need pics by 7/17

## 2. Action: Approval of Minutes from April 16, 2024, meeting-Brad Michnevich and Haunani Pakaki

- a. The draft Minutes for the meetings listed below were sent earlier this month for your review. Are there any comments, questions or changes at this time?
- b. Hearing none, we need a Motion to Approve by a member and a Second followed a vote by show of hands.
  - i. Motion to Approve-Lynne Slater. Second-Veronica Cruz
  - ii. Ayes - Majority
  - iii. Nays - 0
  - iv. Abstentions - 2
- c. Motion Passed, Minutes are approved
- d. The approved Minutes will be posted to the Probation Website

## 3. Action: Nominate a new CBO Representative Application-Brad Michnevich and Haunani Pakaki

- a. The CBO is the City of Santa Rosa Violence Prevention Partnership. It provides gang prevention and intervention programs and services for Santa Rosa youth ages 12 to 24. Services are offered in both English and Spanish and can include Safe Campus Intervention, crisis response, parent education, and provider education. The CBO's representative would be Danielle Garduño.
- b. Motion to Approve-Elizabeth Vermilyea; second-Kathleen Gallagher
  - i. Motion passed unanimously by roll call vote

## 4. Action: Review and vote to remove a Community Baptist Church-Brad Michnevich and Haunani Pakaki

- a. The next vote will be to remove a CBO from the JJCC.
  - i. There are two parts to removal. Notice to the CBO according to the Bylaws and a Vote.
- b. According to the Bylaws "ARTICLE IV: VOTING MEMBERS" amended on July 25, "Should a community-based organization representative miss two consecutive meetings without prior notice, they shall be notified a third absence may result in their removal as a voting member of the JJCC. Removals shall follow a member vote."
- c. The representative for Community Baptist Church, the Rev. Dr. Lee Turner has attended zero JJCC meetings. He was voted in on 7/19/2022 along with several other CBOs when the JJCC became a Brown Act body.

- d. He was sent an email prior to the January 2024 JJCC that if he had failed to appear at, or provide notice of absence, to any additional JJCC meetings it would result in a vote to remove. He did not respond or appear in January or April. The CBO was also sent an email before this meeting, stating the vote was on the agenda.
- e. No comments or questions from the JJCC or the public.
- f. Motion to Remove-Vanessa Azevedo; second-Matt Jenkins
  - i. Motion passes unanimously by roll call vote

## 5. Discussion: System Assessment updates- Rob Halverson and Haunani Pakaki

- a. Probation is due to do a system assessment. The systemwide assessment and the Annual Plan are the basis of the JJCC does and the last assessment was completed in 2020.
- b. Updates:
  - i. Identified funding to pay a consultant to assist
  - ii. We are interviewing consultants in the coming month
  - iii. Goal is to have a comprehensive plan that is balanced, fair and equitable
  - iv. Previous system review required a lot of work on the part of the JJCC. The same is expected in the upcoming assessment
  - v. When you do a system review it requires focus groups, we are more tech savvy so it will hopefully help with the process to get involvement with youth and families

## 6. Update: Service Provider Outcomes Report-Haunani Pakaki

- a. To be presented at the next meeting.

## 7. Question: Are there any amendments to the Bylaws?-Brad Michnevich

- a. Access the JJCC Bylaws [here](#)

## 8. Public Comment: Three minutes per speaker-Brad Michnevich

- a. None

## 9. Questions, wrap-up, and Next Steps-Brad Michnevich

- a. October meeting will occur **In-Person** on Tuesday, October 22, 2024, from 3:00–4:30, location to be determined

## **Public Comment Procedures:**

Public comment is a time when any member of the public may address the Juvenile Justice Coordinating Council (JJCC). You may email public comment to [SCPD-JJCC@sonoma-county.org](mailto:SCPD-JJCC@sonoma-county.org) no later than five days prior to the JJCC meetings. All emailed public comments will be forwarded to all Council Members.

If joining as a member of the public in person, virtually, or via telephone, there will be specific points throughout the meeting assigned to public comment. Please state your name and limit your comments to the agenda or matters not listed on the agenda, but which are subject matter of the jurisdiction. Available time for comments is determined by the Chair based on agenda scheduling demands and total number of speakers. Generally, speakers will be limited to three minutes. The Chair will announce when it is your turn to speak.

## **Commitment to Civility:**

To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. The JJCC, staff, and members of the public are expected to establish and maintain a cordial and respectful atmosphere during discussions and foster meaningful dialogue free of personal attacks. Members of the public must also adhere to the speaking time limit.