Sonoma County HMIS/Data Committee
Agenda for September 9, 2024
10:00 AM – 11:00 AM Pacific Time

Virtual Public Meeting Information:

https://sonomacounty.zoom.us/j/98153122625?pwd=71rV1795pPRxvzP84-LOeXiG1hf8Qw.9dH13vPP-WRsmPlD

Passcode: 915059

Or Telephone: 669-900-9128
Webinar ID: 981 5312 2625

#	Agenda Item	Presenter	Approx. Time
	Welcome and roll call.	Chair	
1.	HMIS Privacy Plan Policy Updates (Action Item)	Chair	30 mins
2.	Reporting Request and Ticket System Updates	Staff	15 mins
3.	Open Discussion for Future Committee Items	Chair	15 mins
4.	Public comment for items not on the agenda.	Chair	

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email daniel.overbury-howland@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Committee members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Committee Chair based on agenda scheduling demands and total number of speakers.

Sonoma County HMIS Data Committee
Agenda Item Report

Item No: 1

Subject: HMIS Privacy Plan Policy Updates (Action Item)

Meeting Date: September 9, 2024

Staff Contacts: Adam Siegenthaler, Adam.Siegenthaler@sonoma-county.org
Daniel Overbury-Howland, Daniel.Overbury-Howland@sonoma-county.org

Summary- At the request of the Committee Chair, adjustments to the language contained in the HMIS Privacy plan are to be made to improve clarity and guidance in the event a HMIS client declines to sign the Client Release of Information and requests enrollment in HMIS as an anonymous client record.

The current HMIS Privacy Plan section can be found on pages 30-32 of the most recent publication of the County of Sonoma's HMIS Policies and Procedures located on the following link:
https://sonomacounty.ca.gov/Main%20County%20Site/General/Sonoma/Sample%20Dept/Divisions/Housing%20Authority/Services/A%20Service/_Documents/HMIS-Policies-and-Procedures.pdf

Documentation of the tracked changes to the HMIS Privacy Plan is available for download and review: https://share.sonoma-county.org/link/JJQOs6evKbo/

Proposal of adjusted language to the HMIS Privacy Plan is also available for download and review: https://share.sonoma-county.org/link/fMkQNStH9gE/

Action Item: Approve the adjusted language to HMIS Privacy Plan within County of Sonoma HMIS Policies and Procedures document.