



SONOMA COUNTY
**HOMELESS
COALITION**

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 1 (Consent Calendar)
Subject: June 26, 2024, Sonoma County Homeless Coalition Board Meeting Agenda
Meeting Date: June 26, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report presents the June 26, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve June 26, 2024, agenda.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
June 26, 2024
1:00pm-5:00pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	6/26/24 Agenda <i>(Consent Calendar)</i>	Draft Agenda	Staff	1:05pm
2.	Minutes from 5/22/24 <i>(Consent Calendar)</i>	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) <i>(Consent Calendar)</i>	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates <i>(Consent Calendar)</i> <ul style="list-style-type: none"> • CEA Committee • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff Potential ACTION ITEM <ul style="list-style-type: none"> • Regional Communications Report • Annual Administrative Budget for the Sonoma County Homeless Coalition • Point In Time (PIT) Count • Subregional Approach 	Staff Report	Staff	1:25pm

	<ul style="list-style-type: none"> Update on the Memorandum of Understanding between the Homeless Coalition and Lead Agency 			
6.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:15pm
7.	Coordinated Entry Assessment & Redesign Update Potential ACTION ITEM	Staff Report	Staff	2:25pm
8.	Word from the LEAP Board Potential ACTION ITEM		Aaron Mello	3:00pm
9.	10-minute break			3:10pm
10.	Continuum of Care (CoC) Program Renewal Project Evaluation: Approval of Coordinated Entry Scoring Adjustment and Renewal Project Scoring ACTION ITEM	Staff Report	Staff	3:20pm
11.	Housing Gap Analysis and Long-Term Funding/Investment Plan Potential ACTION ITEM	Staff Report	Staff	3:40pm
12.	Housing Inventory Count 2024 Potential ACTION ITEM	Staff Report	Staff	4:05pm
13.	Quarterly Membership Meeting Agenda ACTION ITEM	Staff Report	Staff	4:25pm
14.	Review Agenda for July Coalition Board Meeting Potential ACTION ITEM <ul style="list-style-type: none"> Website & Dashboard Update 	Staff Report for DRAFT Agenda	Board Chair	4:30pm
15.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:45pm
16.	Public Comment on Items not on the Agenda		Board Chair	4:55pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the

above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.



**Sonoma County Homeless Coalition
Minutes Staff Report**

Item No: 2 (Consent Calendar)

Subject: Meeting Minutes 5/22/2024

Meeting Date: 6/26/2024

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@sonoma-county.org

SUMMARY

This staff report briefly summarizes the May 22, 2024, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the May 22, 2024, Sonoma County Homelessness Coalition Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from the 5/22/2024 Sonoma County Homeless Coalition Board Meeting.



Sonoma County Homeless Coalition Board

Homeless Coalition Board Meeting Minutes

Wednesday, May 22, 2024

1:00 – 5:00 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

<https://sonomacounty.zoom.us/rec/share/9GpZaknjQdTIAjLQ0uCHhWPdPENMMhuN3EeBJKr1V-6GoT3k7UotmmBGeSaaZAJy.Fq7gdmTRRNx1sKTA>

Passcode: gtimt.6g

Welcome and Roll Call Introductions (00:05:52– 00:13:10)

Jennielynn Holmes called the meeting to order at 1:00 pm and went over the Zoom rules regarding public comment and Brown Act guidelines.

Jennielynn Holmes introduced Salvina Norris, Sonoma County Indian Health Project, a newly elected Homeless Coalition Board member filling a “Member At-Large” seat.

Alea Tantarelli proceeded with roll call and introductions from Homeless Coalition Board Members and Lead Agency staff.

Present: Dennis Pocekay, City of Petaluma | Jennielynn Holmes, Catholic Charities | Natalie Rogers, City of Santa Rosa | Chris Coursey, County of Sonoma Board of Supervisors | Margaret Sluyk, Reach For Home | Ana Rangel, proxy for Margaret Sluyk, latter part of meeting | Chris Cabral, Committee on the Shelterless (COTs) | Angelica Smith, Tribal Seat | Emily Luna, proxy for Kristi Lozinto, Member-at-Large | Rhonda Kaufman, proxy for Martha Cheever, Community Development Commission | Una Glass, City of Sebastopol | Jackie Elward, City of Rohnert Park | Ron Wellander, City of Sonoma | Dannielle Danforth, West County Community Services | Salvina Norris, Sonoma County Indian Health Project (SCHIP) | Aaron Mello, Leap Board

Absent: Benjamin Leroi, Santa Rosa Community Health Center | Kristi Lozinto, Member-at-Large | Martha Cheever, Community Development Commission / LEAP | Cheyenne McConnell, TAY Representative

A quorum was present.

1 - 4. Approval of Consent Calendar (00:13:15 – 00:19:49)

- Jennielynn Holmes, CoC Board Chair, presented the consent calendar items:
 1. 5/22/24 meeting agenda

2. 4/24/24 meeting minutes
3. Summary of Follow-ups from Previous Meetings
4. Reports for Standing Committee Updates

Item #3 “Summary of Follow-ups from Previous Meetings” was pulled from the Consent Calendar for further discussion.

- **Motion:** Una Glass moves to approve the Consent Calendar as presented, with the exception of item #3, pending further discussion. Mayor Natalie Rogers seconds.
- **Public Comment:** None.
- **Abstentions:** Salvina Norris
- **Objections:** None.

Motion passes with one abstention. The Consent Calendar is approved, with the exception of item #3, Summary of Follow-Ups from Previous Meetings.

Discussion of Item #3 is delayed pending the imminent arrival of Dept. of Health Services (DHS) Director, Tina Rivera.

5. Reports from Lead Agency Staff (00:19:52 – 1:37:20)

- **Filling the Open At-Large Seat:**
Andrew Akufo reported that, upon the early resignation of Don Schwartz from his Homeless Coalition (HC) Board At- Large Seat, the previous applicants for that seat were contacted to gauge their interest in serving the remainder of the term. The HC Board ultimately selected Salvina Norris to fill the vacated position. The seat is active for the duration of the calendar year, at which time a new election will be held.
- **Point-in-Time (PIT) Count:**
Michael Gause reported that the preliminary PIT count numbers are expected to be available in the next couple of weeks. The full report and jurisdictional count numbers will be released later in the summer, likely in July or August.
- **Update on Website & Dashboard:**
Michael Gause explained that the data dashboard is a top priority and a demo is anticipated for July 2024. A basic redesign of the website is also targeted for completion this summer. A Public Forum webinar about encampment response is planned for June.
- **Equity Workgroup Progress:**
Araceli Rivera reported that upon completion of a review of applications for open seats, the Racial Equity Workgroup selected eight (8) new members, bringing their total

membership to fourteen (14). Applications were open to provider agencies as well as to those with lived experience. The Racial Equity Workgroup hopes to become agendaized as a standing report item to provide updates to the HC Board in the future.

- Michael Gause took a moment to provide a timeline of the planned Homelessness Prevention Pilot. Thanks to the efforts of City of Santa Rosa staff and Kelli Kuykendall, City of Petaluma staff and Karen Shimizu, as well as All Home staff and Mary Kate Johnson, the RFP for a lead operator should be released in the next few weeks. Additionally, the pilot program is anticipated to be presented to the Sonoma County Board of Supervisors for approval within the next month.
- **DEMA (Disaster Emergency Medical Assistance) Clients Update:**
Michael Gause explained that subsequent to DEMA ceasing operations at the shelter sites, the Homelessness Services Division's Homeless Encampment Access & Resource (HEART) Heart Team has been staffing both Mickey Zane Place and the Emergency Shelter Site (ESS). FS Global is also actively providing support at both sites. Santa Rosa Community Health (SRCH) has stepped up to fill a gap in medical services at the sites.

Director Rivera joined the meeting and accommodated discussion within the group to address questions regarding the prospective Request for Proposals (RFP) and Memorandum of Understanding (MOU) that will eventually be awarded to a new medical shelter site provider, and also spoke to the inherent differences in processes for medical and emergency shelter sites, and those of permanent supportive housing sites. The procurement process for the anticipated RFP originates with and is administered by Sonoma County Public Infrastructure, Purchasing Division, rather than through the Department of Health Services.

- **Public Comment:** Hunter Scott, Adrienne Lauby, Amy Appleton, Matthew Verscheure
- Continued discussion focused on the mutual desire to find avenues to facilitate enhanced communication and partnership between the Lead Agency and service providers. Comment was also received to suggest that increased focus, advocacy, and bridge-building be devoted to the needs of the Black community.

3. **Summary of Follow-ups from Previous Meetings (01:37:26 – 02:03:05)**

Conversation returned to the "Summary of Follow-Ups from Previous Meetings" that had been pulled from the Consent Calendar earlier in the meeting.

Questions arose regarding the status of a MOU that had been initiated in a previous year between the Continuum of Care (since renamed as the "Homeless Coalition") and a separate County department, the Community Development Commission (CDC), prior to the incorporation of CDC staff into a new Homelessness Services Division (HSD) within the Department of Health Services (DHS).

Since the relevant staff are now under the auspices of the Civil Service Commission, the prospective MOU will be subject to County Counsel review to ensure that its parameters are appropriate for DHS and Civil Service positions. Director Rivera will consult with County Counsel to establish a timeline for review of the prospective MOU.

- **Public Comment:** Teddie Pierce
- Chair Jennielynn Holmes requests the continuation of the MOU update as a standing item on the HC Board agenda.

6. Service Provider Roundtable Update & Presentation from Sonoma County Library (02:03:33 – 02:29:23)

- Ana Rangel, Director of Operations, Reach for Home, acting as proxy for Margaret Sluyk during this portion of the meeting, confirmed that concerns from the SPR regarding aspects of the anticipated RFP for shelter medical services oversight, as presented by Margaret Sluyk during the discussion of item #5 (DEMA Clients Update) had been sufficiently covered.
- Sarah Vantrease, Public Services Manager for the Sonoma County Library, showed slides depicting the vast array of resources available to the community through the Sonoma County library system during 2023, including statistics highlighting the usage of library services. Last year (2023), 1,260,270 people walked through the doors of Sonoma County libraries, and the website received an additional 2,916,633 visits! Library encounters are now in excess of pre-pandemic numbers.

The library has adopted a trauma-informed approach to services over the last few years in an effort to be more responsive to community needs and to increase opportunities for community engagement.

A sales tax measure enacted several years ago has enabled library hours to be expanded. There are now twelve full-service library locations around the County that are open seven days a week. Some features offered by the libraries include small meeting places that can be used for study pods or zoom calls; sound studios with audio-visual (AV), podcasting and video editing equipment; professional quality camera and AV equipment that can be checked out; and large rooms that can be used as training facilities or for meetings. Additionally, there are an abundance of training resources available on the library website.

The only requirement for obtaining a library card is a photo ID of some sort, even if it has expired. If lacking a photo ID, an individual can still receive an electronic card, which allows them to use anything on the library website. There are also programs geared toward any age about health, art, and music, and free legal consultations are offered via a partnership with the Bar Association. Literacy, tutoring and High School GED

preparation programs are also provided. WiFi hotpots, Chromebooks, and other technology are available for lending. The Sonoma County Library system is continually evolving to increase engagement and ease of accessibility within the community, and to provide a safe, inclusive, and welcoming environment for all residents.

- **Public Comment:** Gregory Fearon, Ludmilla Bade

Note: Due to time considerations, item #7, Word from the LEAP Board, and item #9, SAY Lessons Learned, will be heard in reverse order.

8. 10-minute break: Due to time constraints, the Board agreed to forego the break.

9. Social Advocates for Youth (SAY) Lessons Learned (02:30:25 – 3:10:46)

- Oscar Chavez, President & CEO, and Amy Holter, Vice President of Community Impact, from Community Foundation Sonoma County joined the meeting to provide some insight into the challenges experienced by SAY which ultimately resulted in their closure. Board members and speakers discussed areas of concern.

Public Comment: Gregory Fearon, Bob Lance, Anne Goebel, Adrienne Laube

7. Word from the LEAP Board (03:10:50 – 00:04:22, 2nd recording)

- Aaron Mello, LEAP Board Chair, spoke to the “golden hour,” the moment in time that an individual with a substance abuse disorder has a moment of clarity and realizes that they have to change and expresses a sincere desire to quit. This is a critical juncture for timely intervention and support to occur before the opportunity slips away.

Aaron also emphasized that once a homeless individual completes a rehab program it is essential that they do not return to their previous environment on the street. Transitional housing provides a structured environment that helps them ease back into society, relearn important skills, attend 12-step meetings, undergo drug testing, and pursuing work or educational opportunities. Transitional housing fills an important role in the interim between rehab and permanent supportive housing.

HC Board Chair Jennielynn Holmes suggests adding to the agenda for the June 2024 meeting an item for more targeted conversation regarding the detox center and other vital services to see where some gaps in those critical services can be addressed.

- **Public Comment:** Amy Appleton, Gregory Fearon

10. Review Agenda for the June Coalition Board Meeting (00:04:31 –00:08:01)

- Jennielynn Holmes shared the draft agenda for the June 2024 meeting.

Michael Gause added that he hopes to share a brief summary of the preliminary Point-in-Time results. Also anticipated is that All Home may join to provide a gaps analysis on the long-term funding plan.

Ron Wellander recommends adding the MOU as an ongoing agenda item. Jennielynn Holmes suggests changing it from a consent item to a reportable item.

- **Public Comment:** None

11. Board Member Questions and Comments (00:08:05 – 00:09:54)

- Jennielynn Holmes announced that the recruitment for a new Homelessness Services Division Director is open. Michael Gause added that the closing date will be Monday, May 27, 2024.

- **Public Comment:** None

12. Public Comment on Items not on the Agenda: (00:09:58 – 00:10:19)

- None

Next meeting: June 26, 2024, 1:00 PM

Adjournment: 4:26 PM

Sonoma County Homeless Coalition Agenda Report

Item No: 3 (Consent Calendar)
Subject: Summary of Follow-ups from the Previous Meeting(s)
Meeting Date: June 26, 2024
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the February Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

Receive and file.

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

1. Prop 1 Information:

To learn about Prop 1 and the implications for Californian, explore the link below:

<https://calbudgetcenter.org/resources/qa-understanding-california-prop-1/>

2. Regulatory guidance regarding serving youth in shelters: - Lead Agency Staff are in communication with Congressman Thompson's office to obtain contact information for individuals in Washington, D.C. with the Family and Youth Services Bureau (FYSB). FYSB officials will be able to provide guidance on serving unaccompanied children under 18 who are experiencing homelessness. We anticipate having an update at the July Coalition Board meeting.

Sonoma County Homeless Coalition Board
Agenda Report

Item No: 4 (Consent Calendar)
Subject: Reports from the Coalition’s Standing Committees and the LEAP Board
Meeting Date: June 26, 2024
Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Summary

This agenda item contains summaries of Standing Committees’ work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

No recommended action

Discussion

1. Funding & Evaluation Committee (F&E):

Funding and Evaluation met twice in June. The regular meeting focused on a spring funding cycle debriefing process where several themes were raised by committee members.

Primary themes included:

- Spring cycle ran smoother than 2023 however more efficiencies should be sought going forward to reduce time committee members devote to the process
- Fragmentation around local funding streams and the need to devise making all priorities more aligned with the strategic plan
- Prioritizing the highest performing projects within each project category vs. reduced funding for all renewing projects
- The efficacy of consolidating project types into fewer service providers who possess dedicated expertise in various areas
- Technical considerations like using a grant submission platform, more detail in the scoring tools for decision makers etc.

The debriefing conversation will be continued into the July meeting where members will revisit primary issues raised and discuss solutions going forward. At that time detailed recommendations will be documented and sent to the Coalition Board July meeting.

A special meeting was also held June 18th for staff to bring forward the initial scores for eligible projects seeking renewals of the federal Continuum of Care funding. Thirteen projects have been preliminarily scored by a working group of the F&E. Those project scores are included in the June Coalition packet in ranking order. The ranking order may possibly change if there are new CoC projects coming through a local RFP. That timeframe may be late July/early August and staff will go into further detail for the Coalition once the federal NOFO becomes public.

Submitted By:

Teddie Pierce F&E Chair

Dennis Pocekay F&E Vice Chair

2. CE Advisory Committee:

- a. Below is a table of permanent housing referrals that were accepted in the month of May.

Accepted Coordinated Entry Permanent Housing Referrals During May 2024		
Catholic Charities	Palms PSH	1
Catholic Charities	Caritas PSH	3
COTS	COTS RRH	1
COTS	High Utilizer PSH	2
COTS	SAM PSH	2
Danco Construction/Life Steps	Sage Commons	2
Reach for Home	PSH	1
Community Support Network	SBRA	1
Sonoma County Housing Authority	Cherry Creek Apartments	1
St. Vincent de Paul	PSH Commons	3

TLC Family and Child Services	TLC RRH	1
West County Community Services	WCCS RRH	1
Total Accepted Housing Referrals in May 2024		19

- b. In the June meeting, the Coordinated Entry Advisory Committee (CEA) completed the Coordinated Entry Self Evaluation. This evaluation is a HUD assessment that communities are required to complete annually. The Sonoma County Coordinated Entry system is in full compliance with all required elements of the self-evaluation and met most recommendations. This document may be used for funding applications.
- c. In the June meeting, CEA also heard a presentation from the CE operator, HomeFirst on their quarterly performance report. Several key highlights are below.
 - Referrals declined due to participant location being Unknown/Disappeared, decreased from 30% to 23%, after the first full quarter of required Verified Contact prior to referral.
 - The rate of CE enrollments for FY2024 Q3 continues to decrease for the third quarter, with almost 100 less enrollments during the quarter when compared to FY2023 Q1.
 - The total number of referrals sent by CE in FY2024 Q3 decreased when compared to the previous quarter, from 141 to 115.
 - The number participants considered to be inactive in CES continues to increase, especially in the TAY and Family programs.
 - An additional scoring range was developed. The “Below RRH” range illustrates the expected percent of participants who, based on their scores, will not have a chance to receive a RRH referral
 - Participants who self-identified as Hispanic/Latina/e/o are, compared to other participants, assessed at a lower score range at a higher rate. Black/African American, as well as Native American/Indigenous, participants are also disproportionately assessed at lower score ranges.
 - Referrals sent to Families where the Head of Household was female were rejected at a 66% rate. 37% of those referrals were declined by the participant.
 - Despite being 20% of the population in Individuals, only 15% of Individual referrals are made to participants who self-identify as Hispanic/Latina/e/o.

3. HMIS Committee:

4. Strategic Planning Committee: Strategic Planning Year 2 Efforts Update located here:

<https://share.sonoma-county.org/link/XunPRLPTwG4/>

5. Lived Experience Advisory & Planning Board (LEAP):

- Currently made up of 11 board members. 3 new board seats available
- Currently discussing content to be added to a new webpage for the LEAP Board on the Homeless Coalition's website
- Working on plans for participation in upcoming Lived Experience Conference in San Jose
- Started discussion about a potential regional Lived Experience Conference locally
- Established an official new email address for the LEAP Board

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 5
Subject: Report from the Lead Agency
Meeting Date: June 26, 2024
Staff Contacts: Michael Gause, Michael.Gause@sonoma-county.org

1 – Regional Communications Update - The Regional Communications update is now a bi-monthly effort to update the Continuum of Care Board on various regional and service provider activities, and can be found here:

<https://share.sonoma-county.org/link/A7A1Szh6FO/>

2- Annual Administrative Budget for the SCHC – The Lead Agency compiled a rough draft of the administrative budget for the Homeless Coalition, including staffing. The attached chart is a revision from the 2023 budget and reflects funding provided to the Coalition from government sources as well as County designated funds that support programs and staffing gaps. The Coalition receives very little administrative funding and staffing gaps are covered by Department of Health Services funding. In 2023-2024, this was filled by Intergovernmental Transfer fees. ***See Attachment A for more information.***

3 – PIT Count – The 2024 Point in Time Count preliminary numbers were released on June 18, 2024. The full Count Report will be released later this summer, at which point more can be gleaned about the causes for the modest 11% increase from 2023.

After registering a decrease of 22% of people experiencing homelessness in Sonoma County in 2023, preliminary results of the Sonoma County Point-in-Time (PIT) Count for 2024 recorded an overall 11% increase. The annual one-day snapshot, conducted on January 26, 2024, from 5–10am across Sonoma County, located a total of 2,522 people experiencing homelessness, up from 2,266 in 2023.

The full Count Report, including a breakdown of the count by cities and regions, as well as demographic data and causes of homelessness, will be made available this summer, and provide insights into the reason(s) for the increase. Possible causes include:

- the closing of additional COVID-era sheltering and other supportive programs

- continued lack of affordable housing
- individuals experiencing first-time homelessness
- lack of homelessness prevention programs
- doing a better job of counting homeless individuals this year

The number of individuals in unsheltered circumstances increased from 1,291 in 2023 to 1,577 in 2024. At the same time, the number of individuals in sheltered circumstances decreased from 975 in 2023 to 945 in 2024. “Unsheltered” individuals are defined as those who live in a place not meant for human habitation, such as cars, parks, sidewalks, and abandoned buildings. “Sheltered” homelessness pertains to those who live in an emergency shelter or transitional housing.

The 2024 Count’s preliminary numbers include homeless subpopulations as required by the Department of Housing and Urban Development (HUD), some of which saw decreases and some of which saw increases. This year’s Count found:

- 606 individuals experiencing “chronic homelessness,” defined as those who have been homeless for at least 12 months or on at least four separate occasions in the previous three years (and who have one or more disabling conditions). This total reflects a 10% increase from the 550 individuals identified in 2023.
- 162 homeless veterans, an increase from 110 in 2023 (47%).
- 57 families (identified as having at least one adult over 18 with at least one child under 18) experiencing homelessness, totaling 198 people. This is a reduction of 9% from 2023 in the number of family households. Almost all families were found to be in sheltered settings in 2024.
- 10 unaccompanied children (persons under the age of 18 without parents) and 147 transition-age youth ages 18–24 were counted. This is a reduction of 50% from 2023.

4 – Subregional approach – Updates regarding the County HEART/SOUL teams: The SOUL team does not provide outreach services; rather SOUL team members provide case management services at County sites such as Eliza’s Village and Mickey Zane Place as well as community sites such as Los Guilicos Village. Additionally, SOUL and HEART staff work with the Project Homekey cohort providing direct services to Homekey sites (L&M Village, Labath Landing, Studios at Montero, George’s Hideaway when operational, etc).

The HEART team provides direct outreach in both unincorporated County (per direction from the Board of Supervisors) as well as outreach on occasion in other jurisdictions. With the gap in

services at Mickey Zane Place and Eliza's Village after the departure of DEMA, HEART is currently providing services at both of these sites in addition to other outreach services.

5 – Update on the Memorandum of Understanding between the Homeless Coalition and Lead Agency – The Lead Agency forwarded the MOU(s) to County Counsel for review. After review by Counsel and the Director of Health Services, any edits or questions will be sent to the Coalition Board for review and discussion. A meeting with the Coalition's Chair and Vice Chair is being scheduled for the first week of July (tentatively) for MOU discussion (for any questions/clarifications). This is anticipated by the August Coalition Board meeting at the latest.

Attachment A – Coalition Administrative Budget

Sonoma County CoC Estimate of Sources and Uses (FY 2024-25)

Sources	FY 2024-25 (estimated)			Notes
	Amount for Lead Agency & Related Costs	Amount Distributed Out to Agencies/Providers	Total Amount Granted/Awarded to CoC	
HHAP-5 (CoC)	\$ 114,000	\$ 1,900,000	\$ 3,258,485	To be spent in 24-25; 50% of award
HHAP-4 (CoC)	\$ 260,800	\$ 194,254	\$ 3,845,616	Rounds do not always align with Fiscal Years
HHAP-3 (CoC)	\$ 215,000	\$		Note – most funds have been expended
HHIP (County)	\$ 300,000	\$ 4,200,000	\$ 4,200,00	Estimated - HHIP is over multiple years this is County funding
State ESG – Annual (CoC)	\$ 4,317	\$ 156,900	\$ 161,217	
HUD CoC Grant (ARD)		\$ 3,507,564	\$ 4,592,448	HUD CoC grants go directly to providers
-- Coordinated Entry Allocation	\$ 549,993			
-- HMIS (to Lead Agency)	\$ 327,157			
-- HUD CoC Planning Grant	\$ 207,734			
County Discretionary Funds (GF, TOT, more)	\$ 290,000	\$ 847,480	\$ 1,137,480	Amount can vary
Other County/DHS Sources	\$ 457,848			Can include HHAP (County), IGT, more
Service Charges to Providers (HMIS)	\$ 82,000			For HMIS Match
City Contributions to PIT Count	\$ 16,000			
<i>Total Sources</i>	<i>\$ 2,822,849</i>	<i>\$ 10,806,198</i>	<i>\$ 17,195,300</i>	Note -this includes HHAP funds spent in previous years.

Uses	FY 2023-24 (estimated)		Notes
	Lead Agency Costs	Distributed Grants	
EH Team Personnel (9.33 FTE)	\$ 1,922,849		Includes 10 positions but not the Director – cost is higher
Coordinated Entry	\$ 550,000		HomeFirst contract (estimated)
<i>Professional Services</i>			
-- Legal Assistance	\$ 25,000		County Counsel and RWG
-- HMIS Software & Licensing	\$ 185,000		HMIS Staff included in EH Line Item above
-- PIT Count	\$ 100,000		Planned for January 2024
-- Office/Share of Rent/Supplies	\$ 40,000		Too early to determine within DHS
Distributed Grants		\$ 10,806,198	See "sources" section above
<i>Total Uses</i>	<i>\$ 2,822,849</i>	<i>\$ 10,806,198</i>	

Net Surplus (Deficit) \$ 0 \$

- If deficit, amount absorbed by Sonoma Co sources



**SONOMA COUNTY
HOMELESS
COALITION**

**Sonoma County Continuum of Care Board
Executive Summary**

Item: 7. Coordinated Entry Assessment & Redesign Update

Date: June 26, 2024

Staff Contact: Thai Hilton thai.hilton@sonoma-county.org

Agenda Item Overview

Late last year, the Coalition board approved a working group to begin the process of developing a new assessment tool and prioritization process to replace the VI-SPDAT. Lead agency staff will provide an update on the progress that has been made.

Recommendation

None. Information only.



Sonoma County Homeless Coalition Executive Summary

Item 10 Renewal Evaluation Coordinated Entry (CE) Scoring Adjustment Recommendation (with Recusals)

Meeting Date: June 26, 2024

Staff Contact: Karissa White, Continuum of Care Coordinator, Karissa.White@sonoma-county.org

Item Overview

CoC staff are presenting this item as a needed change in the [2024 CoC Competition Renewal Project Scoring Tool](#). The measure being requested for adjustment is in section “6. Coordinated Entry Participation,” for the measure “Percentage of accepted eligible referrals from Coordinated Entry” with a total of three points previously allocated. The recommendation is coming, as approved by the Funding and Evaluation Committee on June 18th, and the CoC Competition Evaluation (CCE) Workgroup on June 12th, to remove this section of the scoring tool. After further review of this measure, staff found additional information related to the options to reject referrals in CE, and after spending a significant amount of time reviewing referrals that were rejected. These three points are not currently shown on the scoring spreadsheet provided to the committee for approval, with a total point value of 97 instead of 100.

Background Information

In previous competitions, referral rejections from CE were reviewed and scored to ensure that providers were not screening certain individuals out of their projects. In previous competitions, there were several reasons for a provider to reject a CE referral in HMIS, and only four of those options were permitted. Staff would filter out those permissible in the CE Policies and Procedures and score projects on the rejections that were not permissible. This was a clear measure that was easy to collect through a basic report in HMIS.

CoC staff were not aware that CE rejection reasons had been narrowed down in HMIS to only include the limited options that are permissible through the updated CE Policies and Procedures. In addition, with the new case conferencing model, all referrals are required to have approval during case conferencing prior to the provider being allowed to reject the referral in HMIS. It was found that the Homeless Services NOFA scoring tool had made significant adjustments to the way in which this measure was scored due to this change, and they had also updated the total point values in this section to only include up to two points.

The way in which this measure is currently being scored would leave almost all providers with zero points in this section. With the NOFA scoring, the only two rejections for which a provider was held accountable were for participant choice and inability to contact or locate the participant. While the NOFA scoring did include the review and scoring of these rejections for that process, the point values in

terms of the percentages of referral rejects were extremity less; 100% of accepted referrals would get three points and nothing less with this current CoC scoring tool, whereas with the NOFA, up to 50% of referrals rejected would receive the full two points. The following is information regarding which referral rejections are accounted for in the revised process from the CE Operator:

For the NOFA, the CES Operator had “recommended only taking into account referral rejections due to participant choice and inability to locate/contact participants, as these are the referral rejection reasons most under providers’ control. The CES Policies and Procedures are clear that it is the responsibility of providers to exhaust all options in trying to contact referred participants, so this should be included. Some providers have argued that participant choice rejections are outside of a provider’s control, but the intention of measuring this rejection reason is to include the efforts providers make to ensure their projects are desirable to and meet the needs of people experiencing homelessness.”

Originally, staff was going to propose this exact change for the scoring tool, but after further research, found no current way to measure this equitably at this point in time. The CoC Coordinator reviewed over 50 individual referrals, case notes, and project enrollments as they relate to referrals rejected due to participant choice. There were a number of referrals that were clearly documented in the system to not be at fault of the provider receiving the referrals. Examples include but are not limited to two referrals being sent to separate projects at the same time and the participant accepting one over the other, case notes in the system from other providers noting they wanted to live in a specific region of the county due to services and the referral was sent outside of that service area, case notes in which a participant declined referral due to not being able to climb up the stairs for an available unit. In addition, some individuals reviewed had clear case notes of why the referral was rejected, while others had no notes at all besides the referral being approved to be rejected into case conferencing. Given this information, it was hard for staff to quantify this into a measurable score.

The point of including these measures, in general, is to ensure that the provider is trying all ways possible to contact the person prior to rejecting the referral and so that the provider isn't necessarily setting burdensome project expectations when describing the project to the individual being referred and meeting the needs of people experiencing homelessness. The measurement of reviewing project enrollments with corresponding referrals from CE is still being measured and is included within the total score possible. CE recently implemented a policy in which referrals will be screened for client choice prior to sending the referral. The referral data reviewed during the last 12 months for scoring does not account for this policy shift; thus, staff and the CCE Workgroup do not believe there is a real way to measure rejections equitably at this point. It is recommended that this scoring measure be included in the next competition, in which the rejection data reviewed will account for this new policy, and referrals will have been vetted for choice prior to sending the referral.

Recommendations for Approval:

As approved by the F&E Committee on June 18th, and the CCE Workgroup on June 12th, remove the scoring measure “Percentage of accepted eligible referrals from Coordinated Entry” completely from the renewal project scoring tool. This would leave a total of 97/97 points possible.



Sonoma County Homeless Coalition Executive Summary

Items: 10 CoC Program Renewal Project Scoring Recommendations and Approval (with Recusals)

Date: June 26, 2024

Staff Contact: Karissa White, Continuum of Care Coordinator, Karissa.White@sonoma-county.org

Summary

As a requirement of the Continuum of Care Program, individual projects must be evaluated, scored and ranked against each other annually for HUD's CoC Competition. First, projects that already have been awarded funding are scored and then once HUD releases the Notice of Funding Opportunity (NOFO), new projects are evaluated and scored against renewing projects. The following item is the scoring for the renewing projects and Corrective Action Plans for two organizations approved by the Funding and Evaluation Committee as recommended by the CoC Competition Evaluation (CCE) Workgroup.

Recommended Actions:

1. Approve the scoring of renewal projects for the 2024 CoC Competition as recommended by the Sonoma County CCE Workgroup– Renewal Projects.
2. Approve Corrective Action Plans for St. Vincent de Paul, Commons, and Buckelew, Sonoma SCIL projects.

Discussion

The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness. The Homeless Coalition (HC) Board is charged with approving projects, including their scores and ranking for the national competition for funding in line with HUD CoC Program priorities. In Sonoma County, the process of scoring projects begins with the evaluation and scoring of renewing projects (projects that are already in existence).

Scoring criteria for this process was approved by this board on April 24, 2024. The CoC Competition is extremely time-consuming once HUD releases the NOFO, so renewal projects (existing projects) are scored first. With this review process, renewal project supplemental materials are extensively reviewed, and CoC Staff and CCE Workgroup members conduct site visits before the release of the NOFO. This ensures the HC has enough time to thoroughly review all existing projects and develop Corrective Action Plans (if needed). Projects are scored based on system performance, adherence to HUD guidelines, and local

priorities. Projects awarded through this process are all contracted directly with HUD. The final ranking of renewals will not be completed until the CoC NOFO period opens and renewals are ranked with new project applications (date to be determined upon release of NOFO).

The CCE Workgroup had an in-depth project evaluation meeting on May 14th to review project application materials for the Sonoma County CoC’s 2024 Continuum of Care (CoC) Program renewal projects. Site visits for Continuum of Care Program renewal projects were conducted from May 21st through June 3rd, with seven separate agencies for two hours. Sonoma County Department of Health Services, Homelessness Services Division, Continuum of Care Coordinator Karissa White, Homeless Projects Specialist Araceli Rivera, Coordinated Entry Coordinator Thai Hilton, and select CCE Workgroup members met with renewing agencies to discuss initial scoring. During the site visits, providers were given the opportunity to dispute any scoring discrepancies or provide additional information for the workgroup to consider when finalizing scoring during the meeting on June 12, 2024.

On June 12th, the CCE Workgroup members met to review information collected during site visits, to adjust the scoring of each project based on the information collected during site visits, and to make final recommendations for scoring for each project. The CCE Workgroup reviewed the additional information provided by the Renewal Applicants and discussed site visits. The CCE Workgroup and F & E Committee approved scoring for this year’s Continuum of Care renewing projects as listed below:

Score	Agency	Project	Housing Type
76.08	Sonoma County CDC- Housing Authority	CoC Rental Assistance HIV	Permanent Supportive Housing
71.60	West County Community Services	Mill Street Supportive Housing	Permanent Supportive Housing
69.78	Committee on the Shelterless	Community Based PSH	Permanent Supportive Housing
69.41	Community Support Network	Stony Point Commons	Permanent Supportive Housing
67.45	Catholic Charities	PSH 2	Permanent Supportive Housing
64.64	Buckelew Programs	Sonoma SCIL	Permanent Supportive Housing
57.45*	Community Support Network	SAY Sponsor-Based Rental Assistance	Permanent Supportive Housing
55.40	St Vincent de Paul	St Vincent de Paul	Permanent Supportive Housing
NA**	West County Community Services	Elderberry Commons	Permanent Supportive Housing

Project Notes

* Community Support Network (CSN) is currently in the process of transferring a grant for the CoC Program previously operated by Social Advocates for Youth (SAY). Although given a numerical score, CSN is currently working on the grant transfer with HUD to ensure the youth remain housed in this project. They have found

bridge funding to keep youth previously housed with SAY in their units prior to receiving formal approval of the grant transfer. This project should be considered new as the data being evaluated was from the previous provider, SAY.

** West County Community Services Elderberry Commons will receive an automatic pass through this funding competition per HUD regulations. The project is newly funded, has not yet begun operations, and has not yet received their HUD contract for this project. Therefore, this project was not scored.

Corrective Action Plans

Buckelew Sonoma SCIL

As approved with this year's scoring matrix for renewing projects, any project that is found to have enrollments that did not have a corresponding referral from the required Coordinated Entry System (CES) will be placed on an automatic Corrective Action Plan (CAP) for 12 months. This project was found to have an enrollment outside the Coordinated Entry System (this does not include those enrollments for the HUD-approved Emergency Transfer Plan for domestic violence situations).

Buckelew's Sonoma SCIL project was found to have one out of one enrollment within the last 12 months that did not have a corresponding CES referral. This enrollment took place in 2023, and they have set meetings with the CES Operator to discuss a process for referrals moving forward. The provider informed staff that this enrollment was vetted through the Sonoma County Behavioral Health provider, and they were informed it went through the CES process. This project managed its own referrals due to the unique eligibility requirements prior to the new CE Operator Case Conferencing referral process. Buckelew staff were informed of these changes, and the Buckelew FACT project was put on a similar CAP last competition (which was around the same time last year). Staff will monitor referrals versus enrollments on a quarterly basis for the period of 7/1/24-6/30/25 to ensure compliance moving forward.

St. Vincent de Paul Commons

The Commons project fell below the 80% threshold requirement of the highest-scoring project, as outlined within the CoC Program Renewal Application instructions, and will be placed on a performance Corrective Action Plan. Staff is currently working with the provider to improve their performance prior to the next Annual Performance Report (APR) submitted to HUD. The CCE Workgroup made an exception to review a partial APR since the project began enrollments in December of 2023. The initial APR submitted to HUD for their first year of operations did not include any performance-related measures, as they were unable to occupy the units due to construction delays. The project, with 30 units, is now fully occupied, and working with staff to ensure the expectations of the project are met now that they have fully occupied all units.

Optional Review

The following information is provided for transparency for those who wish to review and is not required for HC Board members' review. The CCE Workgroup has thoroughly reviewed each project in depth to come up with the final scores set for approval.

Original Application Materials and Additional Scoring Information Collected During Site Visits:

<https://share.sonoma-county.org/link/SBFHy0JmtHc/>

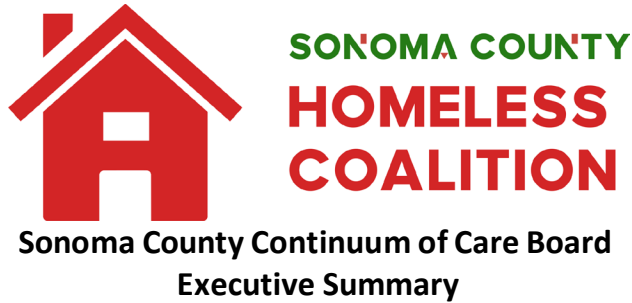
Initial Staff/Workgroup Write-ups to Agencies: <https://share.sonoma-county.org/link/gHHXeYhWaqU/>

Scoring Sheet (Approved by CCE Workgroup and F & E Committee):

https://share.sonoma-county.org/link/-vS_3K9fBrU/

Recommended Action

Approve the recommended scoring for the CoC Program Renewal Projects and the Corrective Action Plans.



Item: 11. Housing Gaps Analysis and Long-Term Funding/Investment Plan

Date: June 26, 2024

Staff Contact: Michael Gause, Michael.Gause@sonoma-county.org

Agenda Item Overview

In this item, staff and representatives from All Home provide an overview of a Housing Gaps Analysis that will assist in the development of a long-term funding plan (or investment plan) that was drafted in 2023. The previous version of the Long Term Funding Plan is here: <https://sonomacounty.ca.gov/funding-and-evaluation-committee-meeting-february-16-2023>

Recommendation

None. Information only.

Discussion

In 2022 and early 2023, the Lead Agency contracted with Andrew Hening to develop a draft of a Long-Term Funding Plan as part of the 5 Year Strategic Plan on Homelessness. That draft was shared with the Funding and Evaluation Committee in February 2023 as well as with the Coalition Board later in 2023. Work on the Long-Term Funding Plan (Investment Plan) paused later in 2023. The Lead Agency then engaged All Home to conduct a Housing Gaps Analysis before resuming work on the Funding Plan. The Funding Plan is complicated by lack of ongoing funding; aside from Federal HUD Continuum of Care dollars and local dollars, there is no annualized funding dedicated to the Coalition.

In December 2023, the County of Sonoma Board of Supervisors adopted All Home's Regional Action Plan as a policy framework that supports the County's response to homelessness. All Home's Housing Gap Analysis is a system modeling tool designed to estimate the additional investment and added inventory required to implement the Regional Action Plan.

The projections the model generates are associated with the implementation of *a particular homelessness reduction strategy* characterized by *concurrent investments* in three core solutions: homelessness prevention, permanent housing solutions, and interim housing. Through this framework we can work to reduce new incidences of homelessness while simultaneously expanding the available array of exits to permanent housing, and expanding interim housing inventory to facilitate exits to housing and mitigate the trauma of experiencing unsheltered homelessness.



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COALITION

The model design also seeks to balance aspiration with pragmatism. The initial goal of reducing unsheltered homelessness by 75 percent in five years represents an undeniably audacious goal. This is by design and reflects the Regional Action Plan’s call to action to rally the investments and systems change required to address homelessness with a level of urgency that matches the severity of the humanitarian crisis.

Understanding what it will take to reach this goal is a crucial step toward actually achieving it. Calculating the additional inventory and funding required can inform discussions on strategic planning, resource allocation, and advocacy for new funding. The findings help demonstrate that when the scale of investment matches the scale of the crisis we face, change is possible. Similarly, the estimates help us understand our limited recent progress despite increased (though still insufficient) new funding and policy change.

The Coalition Board could choose to create a small working group to plan next steps in the Funding/Investment Plan based on the Housing Gaps Analysis.

Attachment 1: Housing Gaps Analysis <https://share.sonoma-county.org/link/INotBqXxCB/>



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**Sonoma County Continuum of Care Board
Executive Summary**

Item: 12. 2024 Housing Inventory Count (HIC)

Date: June 26, 2024

Staff Contact: Thai Hilton thai.hilton@sonoma-county.org Daniel Overbury-Howland daniel.overbury-howland@sonoma-county.org

Agenda Item Overview

The Housing Inventory Count (HIC) is a HUD-required annual report that communities complete each year. The report informs HUD and the community on their interim and permanent housing resources. This report is built using information that homeless service providers enter into HMIS. Like the Point in Time report, the HIC is a snapshot in time from January 2024. You will see references to agencies or projects that are no longer in operation and new projects may not be included if they were not in operation at the time of the report. Staff has not finalized the report and there may be minor changes before the final submission.

Recommendation

None. Information only.



Sonoma County Homeless Coalition Board Quarterly Membership Meeting Agenda Report

Item No: 13

Subject: June 26th Quarterly Membership Meeting Agenda

Meeting Date: 6/26/2024

Staff Contact: Araceli Rivera, Homeless Project Specialist, Araceli.Rivera@sonoma-county.org

SUMMARY

The attached agenda contains all items to be presented and discussed at the July 18th, 2024, Sonoma County Homeless Coalition Quarterly Membership Meetings.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Quarterly Membership Meeting Agenda for July 18th, 2024.



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**Sonoma County Homeless Coalition
Quarterly Membership Meeting
DRAFT Agenda July 18, 2024
1:00pm-4:00pm Pacific Time**

Agenda		
1.	Welcome and Introductions	1:00pm
2.	Santa Rosa Treatment Program Presenter: Robin Petersen- Outreach Committee Chairperson and Lorien Bronsert- Counselor RADT	1:05pm
3.	TBD (working on scheduling another presenter)	1:30
4.	Sonoma County Homeless Coalition Board and Committee Updates: <ul style="list-style-type: none">• Coordinated Entry Advisory Committee• Funding and Evaluation Committee• HMIS Data Committee• Strategic Planning Committee• LEAP Board• Racial Equity Workgroup• Sonoma County Homeless Coalition Board	
5.	Community Updates Opportunity for open discussion with attendees to provide program updates, ask questions, and converse over issues related to homelessness.	

In accordance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Sonoma County Community Development Commission at (707) 565-7500 (voice) or (707) 565-7555 (TDD). Translators and American Sign Language interpreters for individuals with hearing disabilities will be available upon request. A minimum of 48 hours is needed to ensure the availability of translation services.

**Sonoma County Homeless Coalition Board
Agenda Report**

Item No: 14
Subject: July 24, 2024, Homeless Coalition Board Meeting Draft Agenda
Meeting Date: June 26, 2024
Staff Contact: Alea Tantarelli, Alea.Tantarelli@Sonoma-County.org

SUMMARY

This staff report briefly summarizes the July 24, 2024, Sonoma County Homeless Coalition Board Meeting proposed agenda. The draft agenda contains all proposed items that will be discussed by the Board at the July 24, 2024, meeting. The draft agenda is attached as **Attachment A**.

RECOMMENDED ACTION(S)

None – an informational item only.

ATTACHMENT A
Sonoma County Homeless Coalition
Board Meeting Agenda
July 24, 2024
1:00pm-4:30pm Pacific Time

Public Zoom Link:

<https://sonomacounty.zoom.us/j/97657584390?pwd=bkdNcjFnM2dhcE5GWkZuRE4zUzZjUT09>

Phone: +16694449171 Webinar ID: 976 5758 4390 Passcode: 047199

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	<i>Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.</i>	N/A		
1.	7/24/24 Agenda (Consent Calendar)	Draft Agenda	Staff	1:05pm
2.	Minutes from 6/26/24 (Consent Calendar)	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) (Consent Calendar)	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates (Consent Calendar) <ul style="list-style-type: none"> • CEA Committee • Funding & Evaluation Committee • HMIS Committee • Strategic Planning Committee • Lived Experience Advisory & Planning Board (LEAP) 	Staff Report for Standing Committees	Staff	
5.	Reports from Lead Agency Staff Potential ACTION ITEM <ul style="list-style-type: none"> • Point In Time (PIT) Count 	Staff Report	Staff	
				1:25pm

6.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:00pm
7.	Word from the LEAP Board Potential ACTION ITEM		Aaron Mello	2:20pm
8.	10-minute break			2:30pm
9.	Website & Dashboard Update Potential ACTION ITEM	Staff Report	Staff	2:40pm
10.	Review Agenda for August Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:00pm
11.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	4:15pm
12.	Public Comment on Items not on the Agenda		Board Chair	4:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the Board email Araceli.Rivera@sonoma-county.org . Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLCL	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
CAPSC	Community Action Partnership Sonoma County	ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CASp	Certified Access Specialist	ESL	English as a Second Language
CBDO	Community-Based Development Organization	FEMA	Federal Emergency Management Agency
CCC	Center for Community Change	FESG	Federal Emergency Shelter Grants Program
CCOC	Cloverdale Community Outreach Committee	FHA	Federal Housing Administration
CCofSR	Catholic Charities of Santa Rosa	FHANC	Fair Housing Advocates of Northern California
CDBG	Community Development Block Grant	FHIP	Fair Housing Initiatives Program
CDBG-CV	CDBG for Coronavirus Response	FHLB	Federal Home Loan Bank
CDBG-DR	CDBG for Disaster Recovery	FHP	Fair Housing Plan
CDC	Community Development Commission	FMR	Fair Market Rent
CE	Coordinated Entry	FONSI	Finding of No Significant Impact
CEF	California Equity Fund	FSS	Family Self-Sufficiency Program
CEQA	California Environmental Quality Act	FY	Fiscal Year
CFH	County Fund for Housing	FYE	Fiscal Year End
CFR	Code of Federal Regulations	GAO	Government Accounting Office
CHAS	Comprehensive Housing Affordability Strategy	GR	Gross Rent
CHD	California Human Development Corporation	GSE	Government-Sponsored Enterprises
CHDC	California Housing Development Corporation	HAC	Housing Assistance Committee
CHDO	Community Housing Development Organization	HAP	Housing Assistance Plan
CHFA	California Home Finance Agency	HAS	Homeless Action Sonoma
CHRB	Community Housing Resource Board	HCD	Housing and Community Development (State of California)
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HCDA	Housing and Community Development Act
CHSC	Community Housing Sonoma County	HCV	Housing Choice Voucher
CIF	Community Investment Funds (FHLB)	HDS	Housing Discrimination Study
CLG	Centro Laboral de Graton (Graton Labor Center)	HEART	Homeless Encampment Access and Resource Team (County)
C of O	Certificate of Occupancy	HEAP	Homeless Emergency Assistance Program
CoC	Continuum of Care	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
COOP	Continuity of Operations	HERO	Helping Enrich Resource Opportunity
COTS	was "Committee on the Shelterless"	HEROS	HUD Environmental Review Online System
CPI	Child Parent Institute	HHAP	Homeless Housing, Assistance and Prevention
CRI	Community Resources for Independence	HHIP	Homeless Housing Incentive Program
CRLP	Commercial Rehabilitation Loan Program	HHSC	Health and Human Services Committee
CSF	Community Services Fund	HMDA	Home Mortgage Disclosure Act
CSHHP	California Self-Help Housing Program	HMIS	Homeless Management Information System
CSN	Community Support Network	HOME	Home Investment Partnerships Program
		HOPWA	Housing Opportunities for People with AIDS
		HOST	Homeless Outreach Service Team

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program	NIMBY	“Not in My Back Yard”
HQS	Housing Quality Standards	NOFA	Notice of Funding Availability
HSD	Human Services Department (County dept)	NOFO	Notice of Funding Opportunity
HUD	US Department of Housing and Urban Development	NOI-RROF	Notice of Intent to Request Release of Funds
HUD/202/811	HUD New Construction for Elderly/Handicapped	NPLH	No Place Like Home
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects	NSCS	North Sonoma County Services
HUD/8	HUD Section 8 New Construction Program	NSP	Neighborhood Stabilization Program
IG	Inspector General	OMB	Office of Management and Budget
IGR	Independent Group Residence	PASS	Plan for Achieving Self-Support
IIG	Infill and Infrastructure Grant	PBV	Project-Based Voucher
IMD	Institute of Mental Disease	PCC	Program Coordination Committee
IMDT	Interdepartmental Multi-Disciplinary Team	PHA	Public Housing Authority
InRESPONSE	Mental Health Response Team (Santa Rosa)	PHADA	Public Housing Authorities Directors Association
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)	PHC	Partnership Health Plan California
IPA	Independent Public Accountant	PHM	Public Housing Manager
JPA	Joint Powers Authority	PHRA	Public Housing Reform Act of 1998
JRT	Joe Rodota Trail	PIC	Public and Indian Housing Information Center
LASC	Legal Aid of Sonoma County	PIH	Public and Indian Housing
LHA	Local Housing Authority	PI	Public Infrastructure (County department)
LI	Low Income	PII	Personal Identifiable Information
LIA	Live-In Aide	PJ	Participating Jurisdiction
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)	PLHA	Permanent Local Housing Allocation
LISC	Local Initiatives Support Corporation	PMSA	Primary Metropolitan Statistical Area Established by the US Census
LMIHAF	Low and Moderate-Income Housing Asset Fund	PPSC	Petaluma People’s Service Center
LSA	Longitudinal Systems Analysis (HMIS)	PRA	Public Records Act
MAI	Member of the Appraisal Institute	PRMD	Permit & Resource Management Department (Sonoma County)
MAR	Monthly Activities Report	PS	Payment Standard
Measure O	¼ Cent Sales tax for housing/homelessness	PSA	Purchase and Sale Agreement
MHP	Multi-Family Housing Project (HCD)	PSH	Permanent Supportive Housing
MITCS	Multi-Family Tenant Characteristics System	PSIF	Preliminary Site Information Form (Part of the RECD Process)
MRBP	Mortgage Revenue Bond Program	PUD	Planned Unit Development
MSA	Metropolitan Statistical Area	QC	Quality Control
MSS	Mobile Supportive Services	QFHO	Qualified Fair Housing Organization
MWBE	Minority and Women’s Business Enterprises	QHWRA	Quality Housing and Work Responsibility Act of 1998
MYFS	Mendocino Youth & Family Services	R&R	Reinvestment and Revitalization Fund
NAHB	National Association of Home Builders	RCAC	Rural Communities Assistance Corporation
NAHRO	National Association of Housing and Redevelopment Officials	RCF	Residential Care Facility
NAMI SC	National Alliance on Mental Illness Sonoma County	RDIP	Rental Development Incentive Program
NAREB	National Association of Real Estate Brokers	REAC	Real Estate Assessment Center (HUD)
NBOP	North Bay Organizing Project	RECDS	Rural Economic Community Development Service
NBVR	North Bay Veterans Resource Center	REFB	Redwood Empire Food Bank
NCCLF	Northern California Community Loan Fund	RFH	Reach for Home
NDP	Neighborhood Development Program	RFP	Request for Proposals
NEPA	National Environmental Policy Act	RFQ	Request for Qualifications
NFHA	National Fair Housing Alliance	RHCP	Rental Housing Construction Program (State of California)
		RRH	Rapid Re-Housing
		RRP	Rental Rehabilitation Program
		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard