SONOMA COUNTY HOMELESS COALITION

Sonoma County Homeless Coalition Coordinated Entry Committee
Agenda for August 7, 2024
12:00pm-1:30pm Pacific Time

Zoom link:

https://sonomacounty.zoom.us/j/92281657937?pwd=SW42V2tOcHdlY0o5OStQNFk3WUY4UT09

	Agenda Item	Packet Item	Presenter	Time
1.	Welcome, Roll Call and Introductions		Committee Chair	12:00pm
2.	Approval of agenda and minutes (Action item)	1,2	Committee Chair	12:05pm
3.	Assessment and Prioritization redesign update	3	Lead Agency staff	12:10pm
4.	Changes to Coordinated Entry Policies and procedures	4	HomeFirst Staff	12:40pm
5.	Scoring range for PBV project	5	HomeFirst Staff	1:00pm
6.	Public Comment on non-agenized items		Public	1:25pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting. To submit an emailed public comment to the CE committee email Thai.Hilton@sonoma-county.org. Please provide your name, the agenda number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members. Public comment during the meeting can be made live by joining the Zoom meeting using the above provided information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers.

Sonoma County Homeless Coalition Coordinated Entry Advisory Committee (CEA)
June 5th, 2024, 12:00pm. – 1:30pm.
Meeting recording

Passcode:

1. **Welcome, Roll Call and Introductions:** Committee Chair Matthew Verscheure called Meeting to order; Thai Hilton, Coordinated Entry Coordinator, went over Zoom rules around public comment and Brown Act guidelines. In lieu of roll call committee members introduce themselves to new committee member. New committee member, Karla McLaren taking seat of Heather Jackson.

Roll Call:

Present: Matthew Verscheure, Emily Quig, Robin Phoenix, Sasha Brown, Kathleen Pozzi, Lauren Taylor, Kate Mather, Sarah Vetter, Ben Leroi**,** Arcelia Zavala, Chessy Ethridge, Margaret Sluyk, Marilyn Milligan (proxy for Justin Milligan), Karla McLaren, Angelica Smith (proxy for Nathan Somersall)

Absent:

2. **Approval of Minutes:** Robin Phoenix motions to approve Chessy Etheridge seconds.

   Vote:
   Agenda:
   Objections/abstentions: Kate Mather, Karl McLaren, Marilyn, Margaret Sluyk

   Approval of Agenda- No Objections/abstentions

3. **Coordinated entry self-evaluation:**

Thai Hilton shared background on CE Self Evaluation; HUD requires that Coordinated Entry (CE) conduct an annual self-assessment. Some parts of the assessment are meant to ensure that CE systems meet certain requirements, it makes recommendations for CE systems and offers some options to communities. The Coordinated Entry Advisory (CEA) committee has been working though the past several months.

 Below is the section assessment and outlines how many questions and how questions in each section scored also if questions are required, recommended or optional.

➢ Section 1: Planning Section- 14 questions all required 100% compliance
➢ Section 2: Access Section- 14 required 100% compliance, 2 recommended, 7 optional 3/7 options met. Optional not met:
   - We do not have a virtual access point.
   - We do not have access points in neighboring CoCs.
   - We do not have a completely no wrong door CE system due to internal access points.
   - We do not have homelessness prevention access points.
➢ Section 3: Assessment- 9 required 100% compliance, 23 recommended 100% compliance, 3 optional 2/3 met
   Optional areas not met:
   - The VA does not use the CE system.
➢ Section 4: Prioritization- 9 required 100% compliance, 6 recommended 5/6 met, 1 optional met

Recommended area not met
- We have individuals who remain on the CE list for longer than 60 days due to the scope of our homeless population and our limited resources.

➢ Section 5: Referral- 5 required 100% compliance, 12 recommended 10/12 met, optional 2/2 met
Recommended section not met
- We do not place individuals needing Permanent Supportive Housing interventions into Rapid Rehousing.
- We do not have an established minimum set of participant information associated with a referral which we share with the housing provider. Our case conferencing meeting is designed to share as much information as possible.

➢ Section 6: Data Management- required 4 100%compliance, recommended 2/2 met, optional 4 2/4 met
Optional areas not met
- We do not import data into HMIS from medical, criminal justice re-entry programs and healthcare services.
- Our HMIS system does not use the AIRS Taxonomy.

➢ Section 7: Evaluation- 3 required 100% compliance, 3 recommended 3/3 met

Kathleen Pozzi motions to approve CE self-evaluation for 2024, Robin Phoenix seconds

    Public Comment: None

    Motion Passes No Objections/abstentions

4. **Coordinated Entry Quarterly performance evaluation**
Hunter Scott, HomeFirst shared information on 2024 Quarter 3 CES evaluation. Summary report included in meeting packet, information covered included CES Evaluation methodology and where information/data is pulled from, time period used for evaluation, and changes to HMIS data standards. Information shared is informational only, no action required by committee.

    Public comment: Gregory Fearon, Gerry LaLonde-Berge

5. **Public Comment on non-agenda items:** None

Meeting is adjourned.

**Sonoma County Homeless Coalition Coordinated Entry Advisory Committee
Executive Summary**

Item: 3. Coordinated Entry Assessment & Redesign Update

Date: August 7, 2024

Staff Contact: Thai Hilton thai.hilton@sonoma-county.org

Agenda Item Overview

Late last year, the Coalition board approved a working group to begin the process of developing a new assessment tool and prioritization process to replace the VI-SPDAT. The working group has made significant progress. Lead agency staff will provide an update on the progress that has been made.

Recommendation

None. Information only.

Sonoma County Continuum of Care Coordinated Entry Advisory Committee
Executive Summary

Item: 4 Updates to Coordinated Entry Policies and Procedures

Date: August 7, 2024

Staff Contact: Hunter Scott Hscott@homefirstscc.org Thai Hilton thai.hilton@sonoma-county.org

Agenda Item Overview

HomeFirst will regularly provide updates to the Coordinated Entry policies and procedures. A description of the changes and rationale is below.

Change: For Other Permanent Housing Programs with no supportive services, 3 referrals may be sent per opening instead of two.

Reasoning: This will impact 1-2 programs that are new to CES and wish to be referred through CES by the Sonoma County Housing Authority. This allowance will bring more homelessness dedicated units into our system – these units currently follow standard affordable housing waitlists. These projects do not have supportive services attached and have more stringent eligibility check requirements and processes than many other projects. As a result, projects that fall under this category must receive more referrals than the standard uniform referral process which allows 2 to ensure units are filled on time. This need must be balanced with ensuring all referred participants in Coordinated Entry receive a similar referral experience no matter where they are referred and do not experience too many referral rejections, which can be traumatizing. This allowance was negotiated with the developer of the first project to use this process and the Sonoma County Housing Authority.

New policy language below.

<ins>Referrals to Other Permanent Housing Programs with No Supportive Services</ins>

There are some projects referred through Coordinated Entry as a partnership with the Sonoma County Housing Authority that do not have supportive services attached and have more stringent eligibility check requirements and processes than many other projects. As a result, projects that fall under this category must receive more referrals than the Uniform Referral Process above to ensure units are filled on time. This need must be balanced with ensuring all referred participants in Coordinated Entry receive a similar referral experience no matter where they are referred and do not experience too many referral rejections, which can be traumatizing.

Procedure

1) Per each program opening at Other Permanent Housing Programs with no supportive services, at CES Case Conference 1 primary referral shall be provided, and if the program chooses, 2 backup referrals per opening.
    a. This procedure shall replace 2.b. only above in <ins>Uniform Referral Procedure</ins>. All other procedures in <ins>Uniform Referral Procedure</ins> shall be followed.

End

<ins>Recommendation</ins>

Approve the updates to the CE policies and procedures.

Sonoma County Continuum of Care Coordinated Entry Advisory Committee
Executive Summary

Item: 5 Scoring range for PBV project

Date: August 7, 2024

Staff Contact: Hunter Scott Hscott@homefirstscc.org Thai Hilton thai.hilton@sonoma-county.org

Agenda Item Overview

The Coordinated Entry policies and procedures state that the CEA committee will be informed about scoring ranges for projects that are not Rapid Rehousing or Permanent Supportive Housing. Celestina Gardens is a project-based voucher complex with homeless-dedicated units. These units are unique because they do not have supportive services attached to them. Because of this the scoring range has been set to 4 and below.

Recommendation

None. Information only