



FY 2021-22 Budget Hearings

Day 1 – Budget and Updates

Presentation Overview

- Overview of Available Sources
- Overview of Budget Adjustment Tool
- CAO Recommendations
- Begin Deliberations



Available Sources



Ongoing Sources

Tab 2

Total Available: \$6.1 million

- Ongoing General Fund - \$1.5 million
- Reinvestment and Revitalization Fund - \$4.0 million
- Rohnert Park Charitable Contribution - \$600,000



One Time Sources

Tab 2

Total Available: \$12.1 million

- General Fund YE Fund Balance - \$6.0 million
- Reinvestment and Revitalization Fund Balance - \$4.1 million
- Refuse Franchise Fees Fund Balance - \$2.0 million



Budget Adjustment Tool

Tab 2

- Will be used throughout budget hearings
- Provides real-time updates on sources available for balancing based on board decisions
- Adjustments to items on the list or to available sources may be made



Budget Adjustment Tool

FY 2021-22 Budget Adjustment Tool

	On-Going Discretionary	One-Time Discretionary	GF Contingencies (1x Discretionary)
Total Available (Board determined)	6,100,000	12,100,000	3,743,129
Sum of Approved uses:	6,100,000	10,643,305	-1,256,871
Remaining:	0	1,456,695	5,000,000

Row N	Request ID	Request Type	Department	Title	One-Time/ Ongoing	County Discretionary Funding Requested	FTE Requested	Potential Layoffs	Remaining:	On-Going Discretionary	One-Time Discretionary	GF Contingencies (1x Discretionary)
A01	CAO-06	CAO Recommendation	Non-Dpt	Replace PG&E one-time funds with on-going sources	Ongoing	1,785,846				1,785,846		
A02	CAO-07	CAO Recommendation	Non-Dpt	Maintain Ongoing Capacity and use \$1M ongoing funding as one time	Ongoing	2,616,277				2,616,277	-1,000,000	
A03	CAO-02	CAO Recommendation	Non-Dpt	Replenish contingencies	One-time	1,256,871					1,256,871	-1,256,871
A04	CAO-05	CAO Recommendation	Non-Dpt	Maintain FEMA Audit Reserve	One-time	2,209,196					2,209,196	
A05	CAO-01	CAO Recommendation	Non-Dpt	Fire Services Funding	One-time	2,000,000					2,000,000	
A06	CAO-03	CAO Recommendation	Non-Dpt	Maintain Reserves	One-time	1,150,000					1,150,000	
A07	CAO-04	CAO Recommendation	Non-Dpt	Strategic Priorities	Ongoing or One-time	\$5,000,000, via waterfall of year end fund balance						
A08	CAO-04	CAO Recommendation	Non-Dpt	Disaster Response Fund	One-time	3,000,000					3,000,000	
B01	CRA-AB-02	Add Back	Clerk- Recorder-Assess	Registrar of Voters - Reduce overtime and eliminate extra help for the June 2022 Gubernatorial Primary election.	One-time	229,430	0.00	0.00			229,430	
B02	DEM-AB-01	Add Back	Dept of Emergency Ma	Emergency Operations Center Operating Budget	Ongoing	136,500	0.00	0.00		136,500		
B03	DEM-AB-02	Add Back	Dept of Emergency Ma	EOC PIO Trailer Lease	One-time	37,980	0.00	0.00			37,980	
B04	GSD-AB-01	Add Back	General Services	Janitorial Services Contract - Minimum Wage Increase	Ongoing	161,494	0.00	0.00		161,494		
B05	GSD-AB-02	Add Back	General Services	Restore Veterans Buildings Funding	Ongoing	249,483	0.00	0.00		249,483		
B06	GSD-AB-06	Add Back	General Services	Los Guilicos Security	Ongoing	358,268	0.00	0.00		358,268		
B07	GSD-AB-07	Add Back	General Services	Chanate Campus Fire Watch, Security, Vegetation Management and Building Hardening (thru 12/31/21)	One-time	575,315	0.00	0.00			575,315	
B08	ISD-AB-04	Add Back	Information Systems	Restoration of Records, Mail, and Courier Service and Supply Appropriations	Ongoing	421,545	0.00	0.00		421,545		
B09	ISD-AB-05	Add Back	Information Systems	Restoration of vacant Mail, Material and Records Handler Position	Ongoing	104,414	1.00	0.00		104,414		
B10	PROB-AB-01	Add Back	Probation	Account Clerk II (vacant)	One-time	84,753	1.00	0.00			84,753	
B11	PROB-AB-07	Add Back	Probation	Probation Officer IV (filled)	One-time	214,854	1.00	1.00			214,854	
B12	PROB-AB-03	Add Back	Probation	Probation Officer II (vacant)	One-time	171,172	1	0			171,172	
B13	PROB-AB-04	Add Back	Probation	Probation Officer II (vacant)	One-time	171,172	1	0			171,172	
B14	PROB-AB-05	Add Back	Probation	Probation Officer III (vacant)	One-time	185,695	1	0			185,695	
B15	PROB-AB-06	Add Back	Probation	Probation Officer III (vacant)	One-time	185,695	1	0			185,695	
B16	PROB-AB-02	Add Back	Probation	Probation Officer II (vacant)	One-time	171,172	1	0			171,172	
B17	SHF-AB-02	Add Back	Sheriff's Office	Begin phased closure of River and Valley substations	Ongoing	226,131	2.00	0.00		226,131		
B18	TPW-AB-01	Add Back	Transportation & Public	Supervisors meetings.	Ongoing	40,042	0.00	0.00		40,042		
B19	SHF-AB-03	Add Back	Sheriff's Office	Restore a Property Crimes Detective	Ongoing	276,306	0.00	0.00				
B21	ISD-AB-03	Add Back	Information Systems	Restoration of vacant Mail, Material and Records Handler Position	Ongoing	104,414	1.00	0.00				
B22	SHF-AB-01	Add Back	Sheriff's Office	Addback funds needed to operate Adult Detention Facilities at pre-COVID capacity.	Ongoing	2,502,973	0.00	0.00				
B23	SHF-AB-04	Add Back	Sheriff's Office	Hold vacant deputy sheriff to make up for Tribal revenue shortage.	Ongoing	169,098	0.00	0.00				
C01	BoardReq-01	Board Request	Gorin	Eucalyptus Tree Removal (431 trees)- Sonoma - 8th St east	One-time	500,000	0.00	0.00				



Budget Adjustment Tool

Categorization of requests

- White – CAO Recs or Board and Community Requests
- Green – Recommended for Restoration or Approval
- Yellow – Other Add Backs key for service delivery
- Gray – Services reductions most easily absorbed

Row Number	Request ID	Request Type
A07	CAO-04	CAO Recommendation
B01	CRA-AB-02	Add Back
B19	SHF-AB-03	Add Back
B21	ISD-AB-03	Add Back

Example



Additional Information – tab 2

CRA-AB-02		
Department		Clerk- Recorder-Assessor
Title		Registrar of Voters - Reduce overtime and eliminate extra help for the June 2022 Gubernatorial Primary election.
Dept Rank		2
FTE Change		0.0
Lay-Offs		0.0
County Discretionary Funding (Rpt)		\$229,430
One-time or Ongoing		One-time
Description of Change		Reduce overtime and postage and eliminate extra help for the June 2022 Gubernatorial Primary election.



County Administrator's Recommendations



CAO Recommendations

Ongoing funding

- Use \$1.8 million of ongoing available funding to make certain PG&E restorations permanent

Department	Adjustment	FY21-22
Sheriff's Office	0.5 Dispatch Allocation	\$96,660
Board of Supervisors/County Administrator	1.0 Communications Specialist	\$100,005
Clerk- Recorder-Assessor	1.0 Administrative Services Officer	\$139,541
District Attorney	1.0 Chief District Attorney Investigator	\$257,253
District Attorney	1.0 Deputy District Attorney	\$263,589
Probation	2.0 Juvenile Hall Staff	\$306,006
Auditor-Controller-Treasurer-Tax Collector	2.0 TOT Positions	\$310,000
Probation	2.0 Adult Supervision Staff and Fleet	\$312,792
Total	10.5 FTE	\$1,785,846

- Does not include PG&E funding for new positions or Services and Supplies, or Extra Help (Additional \$1.3 million)



CAO Recommendations

Ongoing funding

- Preserve \$2.6 million in ongoing capacity for future needs
- Utilize \$1 million of this funding as one-time



CAO Recommendations

One-time funding

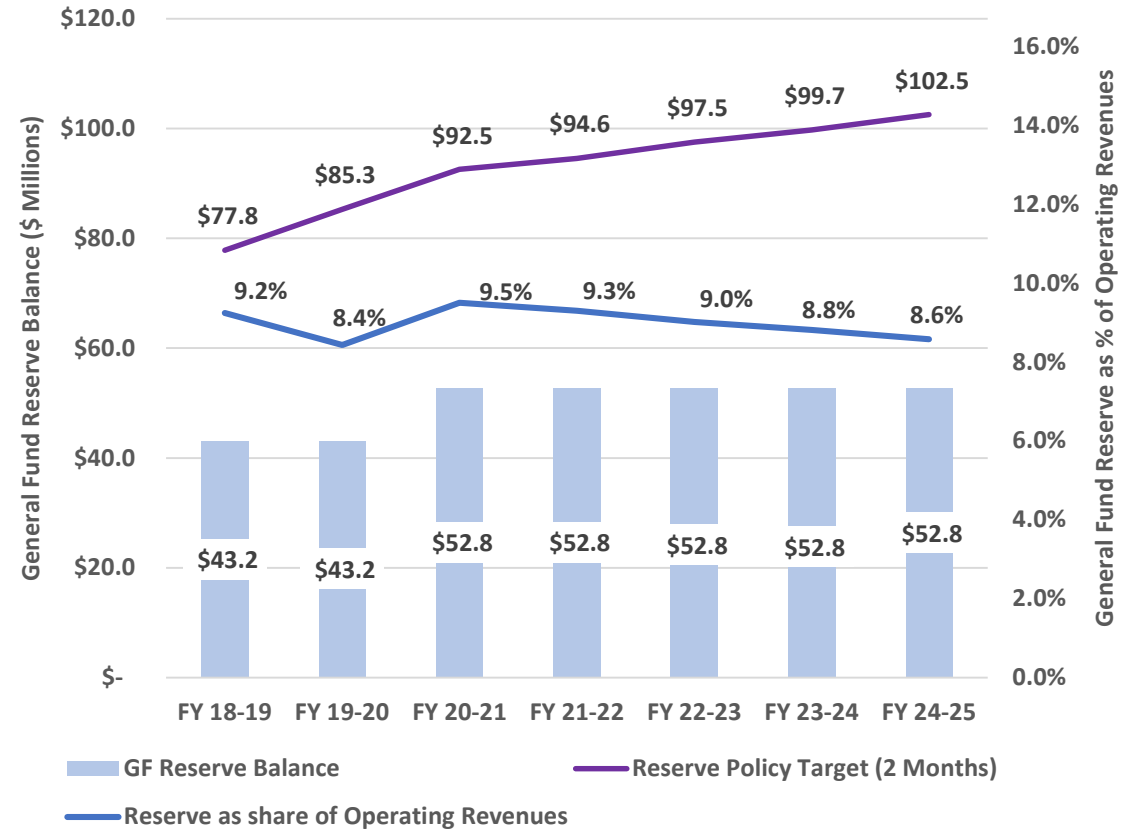
- Fire Services Support - \$2 million
 - Supplement existing funding stream to provide two-year support for fire districts
 - Funding to support consolidation and ensure continuity of services while long-term funding is considered.



CAO Recommendations

One-time funding

- Maintain General Fund Reserves - \$1.15 million
 - Funding to maintain FY 2020-21 level of 9.5% of operating revenues
- FEMA Audit Reserve - \$2.2 million
 - Maintain 20% of funding received in line with Fiscal Policy



CAO Recommendations

One-time funding

- Disaster Response Fund - \$3 million
 - To provide initial funding for disaster response before other aid is available
 - Fund may be replenished with federal/state reimbursements if received



CAO Recommendations

One-time funding

- Replenish Contingencies - \$1.2 million
 - Enter year with \$5 million of contingencies
 - Maintain board preparedness for unexpected increases



CAO Recommendations

Year-End Fund Balance

- Strategic Plan Priorities
 - Use up to the first \$5 million of available year-end fund balance to provide funding for Strategic Plan implementation; recommendations to be made later in FY 2021-22

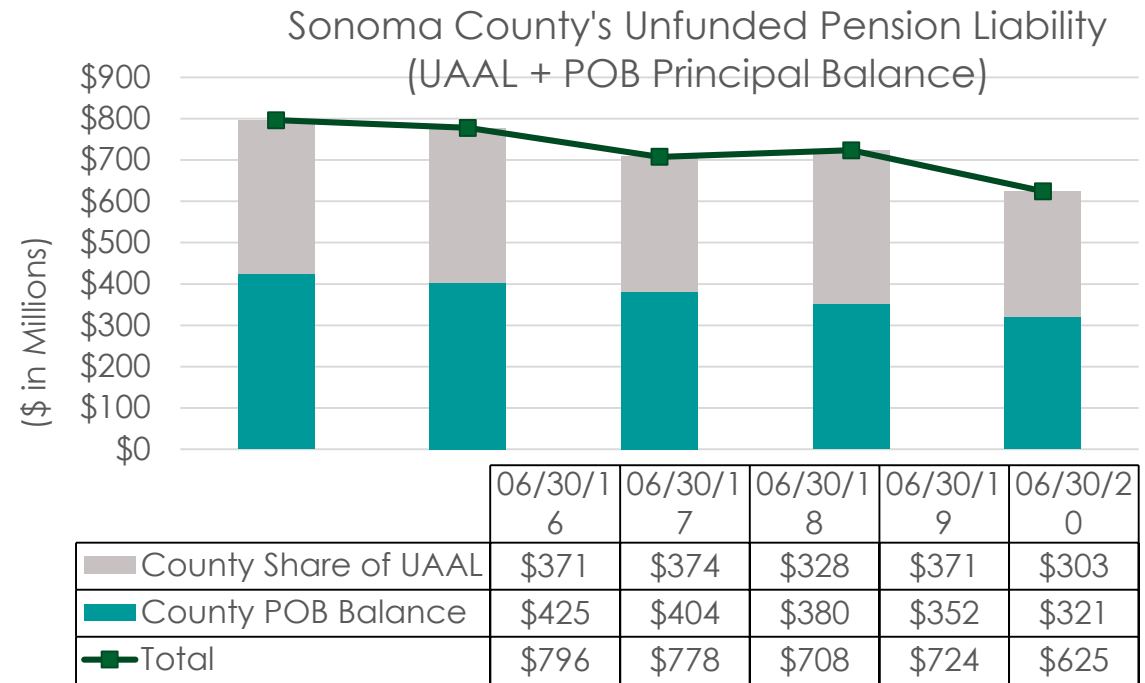


CAO Recommendations

Year-End Fund Balance

After Strategic Plan funded, additional balance:

- 50% to Pension Unfunded Liability Pay Down
- 50% to County Center/Deferred Maintenance Funding



Begin Deliberations

