



**Cities & Towns Advisory Committee**  
Sonoma County Community Development Commission

**Regular Meeting**  
**DRAFT Meeting Minutes**

Wednesday, March 19, 2025  
141 Stony Circle, Suite 210, Santa Rosa, CA 95401  
10:00 a.m. – 12:00 p.m.

**1. Call to Order and Roll Call**

Vice Chair Streeter called the meeting to order at 10:01 a.m. Community Development Commission (CDC) staff initiated the roll call:

Committee Members

Jenna Garcia – City of Rohnert Park	Absent
Jennifer Gates – City of Sonoma	Present
VACANT – City of Sebastopol	Vacant
Derrick Montanye – City of Cloverdale	Present
Noah Housh – City of Cotati	Present
Patrick Streeter – Town of Windsor	Present
Stephen Sotomayor – City of Healdsburg	Absent

CDC and Sonoma County Housing Authority Staff

Michelle Whitman, Executive Director  
Rhonda Coffman, Deputy Director  
Martha Cheever, Deputy Director  
Valerie Johnson, Community Development Program Coordinator  
Jenna Schmidt, Community Development Program Technician II  
Matthew Burns, Administrative Aide

**2. Public Comments for Items Not on the Agenda**

None.

**3. Approve Meeting Minutes from November 20, 2024 and February 26, 2025 Meeting**

**Public comments:** None.

Action: The committee moved to approve the meeting minutes.

Motion: Housh  
Second: Streeter

Ayes: Gates, Montanye, Housh, Streeter  
Noes: None  
Abstain: None  
Absent: Garcia, Sotomayor

**4. Executive Director's Report**

Michelle Whitman provided a report to the committee regarding recent agency business. Director Whitman touched on a few different housing projects and noted any recent, significant progress, and she also invited the committees to a grand opening ceremony that will be held on Thursday, April 17<sup>th</sup>. Director Whitman concluded her presentation by sharing some recent photos of the ongoing construction at the Tierra de Rosas project site, and she then explained that a number of Sonoma County projects recently received funding from the Department of Housing and Community Development.

**Public comments:** None.

**5. PUBLIC HEARING: Fiscal Year 2024-2025 Annual Action Plan Substantial Amendment**

Valerie Johnson, Community Development Program Coordinator, presented a proposed substantial amendment to the Fiscal Year 2024-2025 Annual Action Plan. Staff explained that one of the funding awards for the previous fiscal year has been rescinded, primarily due to the Build America, Buy America Act (BABA) requirements associated with federal funds. In order to meet spending requirements stipulated by the Department of Housing and Urban Development (HUD), these funds will be reprogrammed and awarded to the Tenant-Based Rental Assistance (TBRA) Program of the Sonoma County Housing Authority.

**Chair Streeter opened the public hearing.**

**Public comments:** None.

**Chair Streeter closed the public hearing**

Action: The committee moved to recommend the Board of Supervisors approve the proposed substantial amendment to the FY 2024-2025 Action Plan.

Motion: Housh  
Second: Gates

Ayes: Gates, Montanye, Housh, Streeter  
Noes: None  
Abstain: None  
Absent: Garcia, Sotomayor

***Motion Passed.***

**6. Election of Officers – Cities and Towns Advisory Committee**

The Cities and Towns Advisory Committee held an election for a new chairperson and vice chairperson. Patrick Streeter volunteered to serve as the chairperson for the committee, and Noah Housh volunteered to serve as the vice chairperson – all members voted unanimously in favor of both candidates.

**7. Adjournment**

The meeting adjourned at 10:40 a.m.