



Evelyn Mendez  
REGISTRAR OF VOTERS  
435 Fiscal Drive, Santa Rosa, CA 95403  
(707) 565-6800 / ROV-Materials@sonomacounty.gov

## APPLICATION TO PURCHASE/VIEW VOTER REGISTRATION INFORMATION

(ALL INFORMATION FURNISHED ON THIS APPLICATION IS SUBJECT TO APPROVAL AND VERIFICATION)

The Applicant (as principal or agent) hereby agrees that the subsequent information set forth in Affidavits of Registration of voters and any information derived from said electronic data processing information, printed labels, and/or computer printed listings (hereinafter collectively referred to as "registration information") will be used only for election or governmental purposes, or research as defined by Title 2, Division 7, Article 1, Section 19003 of the California Code of Regulations, and Elections Code Section 2194 and Governmental Code Section 7924.

The Applicant further agrees NOT to sell, lease, loan or deliver possession of the registration information, or a copy thereof, or any portion thereof, in any form or format, to any person, organization or agency without first receiving written authorization from the Secretary of State or from the source agency (Sonoma County Registrar of Voters). This information may not be used, taken, or transmitted outside of the United States, Section 2188.5 California Elections Code. The Applicant also agrees that the data will not be used to harass any voter or voter's household; will not use the data for commercial advertising or marketing; will not use the data for solicitation of contributions or services for any personal, private, or commercial use; and will not leave the voter data unsecured and publicly available online or offline (CA CCR §19004 and §19012).

Any person who has obtained voter registration information from a source agency shall report detected unauthorized use, suspected breach, or denial of service attack on the voter registration information or the system containing the voter registration information to the Secretary of State Elections Division Help Desk within twenty-four (24) hours of discovery (CA CCR §19013).

WILLFUL VIOLATION OF THESE PROVISIONS IS A MISDEMEANOR (ELECTIONS CODE SECTION 18109).

Full name of Applicant (as principal or agent)

Applicant's Phone

Applicant's E-mail

Applicant's Drivers' License or State ID #

Applicant's Business Address (if applicable)

City

State

Zip Code

Applicant's Residential/Mailing Address

City

State

Zip Code

This application is on behalf of the below noted person, group, or organization:

Name of the person, group, or organization requesting/authorizing the applicant to obtain data on their behalf

Phone Number

Address of person, group, or organization

City

State

Zip Code

"I certify under penalty of perjury, under the laws of the State of California, that all of the above information provided by me is true and correct."

Signature of Applicant

(Must be a "wet" signature, photocopies and/or digital signatures are not accepted)

Place of Signing

Date

Applicant must Initial Each Statement: (CA CCR §19008(a)(12)(a-d))

Initial in pen	Applicant and beneficiary, if applicable, hereby agree that the information set forth in the voter registration information will be used for the approved purposes, consistent with state law, as defined by Elections Code section 2194, CA CCR §19008, and Government Code section 7924.
Initial in pen	Applicant and beneficiary, if applicable, further agree not to sell, lease, loan, or deliver possession of the registration information, or a copy thereof, in any form or format, to any person, organization, or agency except as prescribed in CA CCR §19005.
Initial in pen	Applicant and beneficiary, if applicable, agree to maintain information in a secure and confidential manner using the best practices identified in CA CCR §19010, and will notify the Secretary of State immediately of any violation, exposure, and/or breach of voter registration information or suspected violation, exposure, and/or breach of voter registration information and will cooperate with the Secretary of State's office or any investigative agency efforts related to any resulting investigation.
Initial in pen	Applicant and beneficiary, if applicable, understand that it is a misdemeanor for a person in possession of voter registration information to use or permit the use of all or any part of the information for any purpose other than is permitted by law.

CA CCR §19009 (a) The applicant must submit the completed application for voter registration information in the following manner:

- (1) The applicant must deliver it to the source agency in person or by U.S. mail or other delivery/courier service. A wet signature is required on the application; therefore, a source agency shall not accept emailed and faxed applications for voter registration information.
- (2) The applicant must include a clear copy of their current photo identification issued by a federal or state government agency with the completed application.
- (3) The applicant must submit the appropriate fee with the completed application.

This form will be considered incomplete if the following are not included:

<b>Section 1. A copy of a current photo identification is required.</b>		
I have included a clear copy of my current driver's license, state identification card, or passport. (required)		
<b>Section 2. Purpose/Use of Information – the applicant represents one of the following: (select one) (CA CCR §19008(a)(7) &amp; 19003(a))</b>		
<b>PURPOSE</b>	<b>PERMISSIBLE USE</b>	
Election:	For any person to communicate with voters in connection with an election by means that shall include but shall not be limited to communicating/surveying voters for or against any candidate, ballot measure, recall, initiative, or referendum.	I have included documentation establishing affiliation with the political organization; proof of current candidacy, or release from candidate authorizing obtaining data on their behalf.
Academic/Scholarly:	Students working on theses, professors researching voting patterns, and other academics involved in research related to political or election activities.	I have included a letter from a representative of the institution (professor, administrator, etc.) on the institution's letterhead stating that the applicant is authorized to receive the data.
Journalistic/Media:	Members of the press for any purpose related to political or election activities.	I have included a copy of my press pass.
Political:	For any person to communicate with voters to influence public opinion related to political or election activities.	I have included documentation establishing affiliation with the political organization; proof of current candidacy, or release from candidate authorizing obtaining data on their behalf.
Governmental:	Any request from a governmental agency or for a use related to a governmental function.	I have included a letter from a representative of the government organization (department head, supervisor, administrator, etc.) on the organization's letterhead stating that the applicant is authorized to receive the data.
<b>Section 3. Is this for a candidate or measure?</b>		
Candidate: (list all candidates and specific elections that apply)		
Measure: (list any/all measures and for which election they will appear on the ballot)		
<b>Section 4. Provide a detailed description of the intended use(s). Any reference to "any unlawful use" will be rejected. If more space is needed, please add a second sheet. (CA CCR §19008(a)(8))</b>		
<b>Section 5. Requirement for Storage and Security of Voter Registration Information. (CA CCR §19012(b))</b>		
By checking the boxes, any person who has directly or indirectly obtained voter registration information from a source agency shall agree to apply security best practices, which includes the following:		
<div style="margin-top: 10px;">Use a strong and unique password per account with access to the voter registration information or privileges to grant access.</div> <div style="margin-top: 10px;">Obtaining training on security awareness to avoid social engineering and phishing attacks.</div> <div style="margin-top: 10px;">Practice the principles of "least privilege" by restricting user access to the minimum need bases on users' job necessity.</div> <div style="margin-top: 10px;">Ensure user accounts are logged off or the session is locked after a period of inactivity, which shall be no more than 15 minutes.</div> <div style="margin-top: 10px;">Remove, deactivate, or disable accounts or default credentials.</div> <div style="margin-top: 10px;">Erase or wipe voter registration information that is no longer needed for its retention and sanitized following National Institute of Standards and Technology (NIST) 800-88 Guidelines for media sanitization.</div> <div style="margin-top: 10px;">Restrict physical access by not leaving your computer in places unlocked and unattended.</div> <div style="margin-top: 10px;">Limit the use of portable devices. If a portable device is used, strong storage encryption procedures must be applied utilizing Federal Information Processing Standards (FIPS) 197, commonly referred to as "Advanced Encryption Standard" or "AES."</div> <div style="margin-top: 10px;">Use wireless technology securely with Wi-Fi Protected Access 2 (WPA2) or better.</div>		

**Section 6. Type of Data Requested.****Master Voter File:**

\$270.00 for entire County, or \$20.00 processing fee plus \$1.00 per 1,000 records.

Text file: includes voter's name, residence address, mailing address, political party affiliation, and phone number (if provided by voter). Optional voter history shows if voter has voted in previous elections. Available electronically only via Sonoma County secured file share.

	Optional Voter History? No additional charges for this option	<i>Countywide</i> <i>All Active Voters in Sonoma County</i>  <i>District/Precinct(s)</i>  <i>All History?</i> (2 separate files) <i>Voter History is a separate file</i>  <i>Last 5 Countywide elections:</i> (single file)
	<b>Registration Data for a Single Voter</b> — Please specify the following information for the voter: full name, date of birth, and residence address. (report PDF or redacted photocopy, not editable)	

*Additional Notes (e.g. specific party/parties requested):*

**Printed/PDF Lists / Mailing Labels:**

<i>District/Precinct(s):</i>					
	Alpha List – Alphabetical list of voters \$0.50 per 1,000 records		Printed PDF (delivered electronically via Sonoma County secured file share)		
	Walking List – Prepared by street name within a precinct or district \$0.50 per 1,000 records		Printed PDF (delivered electronically via Sonoma County secured file share)		
	Address Labels for mailing – \$10.00 processing fee Plus \$11.50 per 1,000 records	One per Voter	One per Household		

*Additional Notes (e.g. specific party/parties requested):*

**Vote by Mail Voter Lists:**

\$20.00 processing fee plus \$1.00 per 1,000 records. Available electronically only via Sonoma County secured file share.

	<i>Countywide</i>	<i>District/Voting Precinct(s):</i>
	By Issue Date, exclude returns	Date Range Requested: <i>From:</i> <i>To:</i>
	By Issue Date, include returns	Date Range Requested: <i>From:</i> <i>To:</i>
	By Return Date	Date Range Requested: <i>From:</i> <i>To:</i>
	<i>Frequency-</i>	One Time List      Initial List and _____ thereafter      Running Order (attach calendar with dates)

*Additional Notes (e.g. specific party/parties requested):*

**Preferred Method of Delivery for Information:**

	Email Link to Download	<i>Email to:</i>
	Pick Up	<i>Printed Materials</i>
	U.S. Mail	<i>Additional \$5.00 Mailing Fee</i>
	FedEx/UPS	<i>Applicant to Supply Materials</i>