

**SECOND AMENDMENT  
TO  
PROFESSIONAL SERVICES AGREEMENT**

This Second Amendment ("Amendment"), dated as of April 1, 2024, is by and between the County of Sonoma, a political subdivision of the State of California ("County"), and AppleOne, Inc. dba AppleOne Employment Services, a California Corporation, hereinafter referred to as ("Consultant").

**RECITALS**

WHEREAS, County and Howroyd Wright Employment Agency, Inc. dba AppleOne Employment Services previously entered into that certain Agreement, dated November 15, 2021, to provide temporary help services and related services; and

WHEREAS, Howroyd Wright Employment Agency, Inc. dba AppleOne Employment Services and the County desire to Amend the Agreement to change the name of Consultant to AppleOne, Inc. dba AppleOne Employment Services.

WHEREAS, County and Consultant previously entered into a First Amendment to the Agreement dated January 1, 2022, to amend the Agreement as follows: Exhibit B, Fee Schedule of the Agreement to include the Biostatistician job class and ACA Surcharge; and add General Civil Rights Provision and Federal Aviation Administration Requirements for possible assignments at the airport.

WHEREAS, County and Consultant desire to enter into a Second Amendment to the Agreement to update the fee schedule to include new Living Wage Ordinance increases from \$17.65 per hour to \$18.10 per hour.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

1. Exhibit B Fee Schedule As amended in the First Amendment to Agreement, shall add an updated Exhibit B-1 to the Agreement, which schedule shall apply to all services incurred after April 1, 2024.

2. Except to the extent the Agreement is specifically amended or supplemented hereby, the Agreement, and the First Amendment thereto, together with exhibits is, and shall continue to be, in full force and effect as originally executed, and nothing contained herein shall, or shall be construed to modify, invalidate, or otherwise affect any provision of the Agreement or any right of County arising thereunder.

3. This Amendment shall be governed by and construed under the internal laws of the state of California, and any action to enforce the terms of this Amendment or for the breach thereof shall be brought and tried in the County of Sonoma.

COUNTY AND CONSULTANT HAVE CAREFULLY READ AND REVIEWED THIS AMENDMENT AND EACH TERM AND PROVISION CONTAINED HEREIN AND, BY EXECUTION OF THIS AMENDMENT, SHOW THEIR INFORMED AND VOLUNTARY CONSENT THERETO.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the effective date.

**CONSULTANT:  
APPLEONE, INC., DBA APPLEONE  
EMPLOYMENT SERVICES**



Name: Thai Ngo  
Title: CFO  
Date: Apr 18, 2024

**COUNTY OF SONOMA:**

CERTIFICATES OF INSURANCE ON FILE WITH AND APPROVED AS TO SUBSTANCE FOR COUNTY:



Janell Crane, Director of Human Resources

Date: May 8, 2024

APPROVED AS TO FORM FOR COUNTY:



By: Tambra Curtis (Apr 23, 2024 09:37 PDT)

Deputy County Counsel

Apr 23, 2024

Date: \_\_\_\_\_



Janell Crane, Director of Human Resources

Date: May 8, 2024

**Exhibit B-1  
Fee Schedule**

Job class	Salary/Salary Range Paid to Employee	Hourly Bill Rate/Bill Rate Range Charged to County
Account Clerk I	\$25.48	\$36.95
Account Clerk II	\$28.00	\$40.60
Senior Account Clerk/III	\$31.50	\$44.23
Accountant I/II	\$32.00-38.24	\$46.40-55.45
Administrative Aide	\$29.00	\$42.05
Administrative Aide Bilingual	\$30.00	\$43.50
Agricultural Assistant	\$25.00	\$36.25
APOSD GIS Technician	\$38.00	\$55.10
Administrative Services Officer I	\$52.99	\$76.83
Buyer	\$34.00	\$49.30
Case Management Specialist	\$35.00	\$50.75
Clerical Helper	\$21.37	\$31.00
Clerk-Recorder-Assessor Specialist I/II	\$24.00-30.00	\$34.80-43.50
Community Health Worker I/II	\$24.00-30.00	\$34.80-43.50
Community Health Worker Specialist	\$30.00	\$43.50
Cook	\$28.00	\$40.60
County Communications Specialist	\$26.89-30.00	\$39.00-43.50
Data Entry Operator II	\$25.00	\$36.25
Department Analyst	\$43.00	\$62.35
Department Information Systems Specialist I/II	\$39.00-52.00	\$56.55-75.40
Department Information Systems Technician I/II	\$30.00-41.00	\$43.50-59.45
Department Program Manager	\$48.00	\$69.60
Document Imaging Technician I/II	\$27.00	\$39.15
Elections Specialist I/II	\$25.00-30.00	\$36.25-43.50
Executive Secretary	\$32.00	\$46.40
Geographical Information Systems Technician I/II	\$49.00-56.00	\$71.05-81.20
Health Information Specialist I/II	\$30.00-42.02	\$43.50-60.93
Human Services Aide I/II	\$23.00-27.00	\$33.35-39.15
Information Systems Project Manager	\$67.00	\$97.15
Information Technology Analyst II	\$48.01	\$69.62
Interpreter/Translator I/II	\$22.00-30.00	\$31.90-43.50
Legal Processor I/II	\$23.00-30.00	\$33.35-43.50
Mail Clerk	\$25.00	\$36.25
Mail Materials Records Handler I/II	\$24.00-30.00	\$34.80-43.50
Mail Materials Records Supervisor	\$32.00	\$46.40
Maintenance Worker I	\$27.00	\$39.15
Materials & Equipment Specialist	\$35.00	\$50.75
Materials Handler	\$27.00	\$39.15
Medical Transcriber	\$32.00	\$46.40
Network Analyst	\$57.00	\$82.65
Office Assistant I/II	\$22.00-27.00	\$31.90-39.15
Office Assistant II Bilingual	\$23.00-28.00	\$33.35-40.60
Parking & Facility Officer	\$30.00	\$43.50

Job class	Salary/Salary Range Paid to Employee	Hourly Bill Rate/Bill Rate Range Charged to County
Payroll Clerk	\$32.00	\$46.40
Programmer Analyst	\$50.00	\$72.50
Receptionist	\$27.00	\$39.15
Receptionist Bilingual	\$28.00	\$40.60
Secretary	\$30.00	\$43.50
Secretary Bilingual	\$32.00	\$46.40
Senior Legal Processor	\$32.00	\$46.40
Senior Network Analyst	\$54.00-65.00	\$78.30-94.25
Senior Office Assistant	\$24.00-29.00	\$34.80-42.05
Senior Office Assistant Bilingual	\$25.00-30.00	\$36.25-43.50
Senior Programmer Analyst	\$50.00-60.00	\$72.50- 87.00
Senior Storekeeper (Warehouse)	\$29.00	\$42.05
Senior Systems Support Technician	\$48.27-55.17	\$70.00-80.00
Storekeeper (Warehouse)	\$29.00	\$42.05
Sr. Storekeeper (Warehouse)	\$29.00	\$42.05
Social Work Assistant	\$29.00	\$42.05
Systems Software Analyst	\$50.00-60.00	\$72.50- 87.00
Systems Support Technician	\$36.00-41.37	\$52.20-62.00
Telephone Operator	\$26.00	\$37.70
Voter Registration Clerk	\$21.00-25.00	\$30.45-36.25

**Government Mandated Costs**

The bill rates provided herein were developed based on AppleOne’s current account management, recruiting, overhead and general administrative expenses, statutory taxes, and other mandatory costs as of the date of this Proposal. The parties agree that, upon AppleOne’s written notice to the County, any statutory or other government-mandated cost or expense that is imposed or increased during the term or performance of services under this Agreement will be passed through to the County by AppleOne on the County’s invoices, at cost (i.e., without additional markup). These imposed and/or increased costs may include but are not limited to: Workers’ Compensation Insurance and State Unemployment Insurance.

**Affordable Care Act**

The County and AppleOne acknowledge that through the Patient Protection and Affordable Care Act of 2010, as amended (“ACA”), and regulations promulgated thereby, statutory requirements have been imposed upon certain employers of certain employees working in the USA. AppleOne is committed to fulfilling its ACA obligations through offering ACA compliant benefits to eligible contingent workers, including AppleOne's employees assigned to the County.

**The cost of this ACA fee is \$0.54 per hour and will be charged on a separate line item on invoices billed to the County.**