

**AGENDA
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN**

**Meeting Held Through Publicly Available Link Via Zoom as well as in person at
575 Administration Drive, Ste 117C, Santa Rosa, CA 95403**

Thursday **October 10, 2024** **6:00PM**

First District: Joanne M. Brown (OAL), Nancy Padian, Haunani Pakaki

Second District: Katie Gordon (On Leave of Absence), Rebecca Kaykas-Wolff

Third District: Ofra Isler, Ana Diaz-Garcia, Melanie Jones-Carter (Vice-Chair)

Fourth District: Gina Fortino Dickson (Chair), Letitia Hanke, Izzy Arreguin

Fifth District: Zobida McCorquodale, Elizabeth Beaty

The October 10, 2024, Commission on the Status of Women Meeting will be facilitated in person. Members of the public can watch, listen, or join the meeting using one of the three following methods:

1. JOIN IN PERSON:

Human Resources Large Training Room
575 Administration Drive, Suite 117C, Santa Rosa, CA 95403
Limited seating is available for public participants.

2. JOIN VIRTUALLY VIA ZOOM:

Participate by computer, table, or smartphone application. Go to:

<https://sonomacounty.zoom.us/j/94202019002?pwd=V3JCazd0MFcvR2Q3c0FYK2x3ZlRpQT09>

Webinar ID: 942 0201 9002

Passcode: 252743

3. JOIN IN ZOOM BY TELEPHONE:

Dial +1 (669) 900 9128

Webinar ID: 942 0201 9002

Passcode: 252743

Instructions for the Public:

In accordance with AB 361, Governor Newsom's March 4, 2020 State of Emergency due to COVID-19 pandemic, Sonoma County Public Health Officer's Recommendation for Teleconference Meetings, and the Sonoma County Board of Supervisors Resolution 21-0399, the Commission on the Status of Women meetings will be facilitated using a dual format with listening and participation available through Zoom and in person.

Agendas and Materials:

Agendas and most supporting materials are available on the Commission's website at <https://sonomacounty.ca.gov/Commission-on-Status-of-Women/Calendar/>

Due to legal, copyright, privacy or policy considerations, not all materials are posted online. **NOTE:** Due to the ongoing Covid-19 situation, materials that are not posted will be available directly from the Commission at sococsw@sonoma-county.org.

Disabled Accommodation:

If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Deputy Clerk at (707) 565-1851, as soon as possible to ensure arrangements for accommodation.

Approval of the Consent Calendar:

The Consent Calendar includes routine financial and administrative actions that are usually approved by a single majority vote. There will be no discussion on these items prior to voting on the motion unless Commission Members request specific items be discussed and/or removed from the Consent Calendar.

Public Comment:

Any member of the audience desiring to address the Commission on a matter on the agenda: Members of the public are invited to join this meeting in person or via Zoom teleconferencing. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Speakers will be limited to three minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Commission, under the Brown Act, Commission members may not deliberate or take action on items not on the agenda, and generally may only listen.

1. CALL TO ORDER, ROLL CALL

2. LAND ACKNOWLEDGEMENT

The Commission on the Status of Women of Sonoma County recognizes that we are on the ancestral lands of the Pomo, Wappo, and Coast Miwok, who are the original stewards of this land. We further acknowledge that the office of the Commission on the Status of Women resides on Southern Pomo land in Santa Rosa. We respect and honor the past, present, and future generations, and are grateful for the opportunity to give our respect to the first inhabitants.

3. OPEN TIME FOR PUBLIC COMMENT

At the beginning of each Commission meeting, any member of the public may address the Commission concerning any item not on the Commission's agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Chair or the Presiding Officer. The public will be given an opportunity to speak on each business item at the time it is called. The Commission may discuss and/or take action regarding any or all of the items listed below.

4. CONSENT CALENDAR

- a. Approval of the July 11, 2024 Meeting Minutes
- b. Approval of the August 3, 2024 Strategic Planning Meeting Minutes
- c. Approval of the September 23, 2024 Special Meeting Minutes

5. OFFICER REPORTS AND ADMINISTRATIVE UPDATES

Officers and Staff to discuss administrative-related matters including, but not limited to, field trip ideas and speaker coordination.

- a. Women Equality Day Resolution

6. COMMISSIONER ANNOUNCEMENTS AND AGENDA ITEMS FOR NOVEMBER 14, 2024 COMMISSION MEETING

Commissioners to provide any commission-related announcements, report on communications with supervisors, announce any tabling opportunities, and provide any future agenda items for future meetings.

7. OPENINGS AND APPOINTMENTS

Chair Fortino Dickson will report out on current openings.

- a. Welcome Elizabeth Beaty to the Commission.
- b. One vacant position in the 2nd district, one vacant position in the 3rd district, and one vacant position in the 5th district.

8. CSW MATERIALS

Conversation about donating CSW materials to Sonoma County History & Genealogy Library and reviewing the material.

9. LEAGUE OF WOMEN VOTERS PRESENTATION

10. ADJOURNMENT

DRAFT-MINUTES
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN

Thursday, July 11, 2024

6:00 PM

Hybrid Meeting

Commissioners Present:

First District: Joanne M. Brown (OAL), Nancy Padian*, Haunani Pakaki

Second District: Rebecca Kaykas-Wolff

Third District: Ana Diaz-Garcia, Melanie Jones-Carter (Vice-Chair)

Fourth District: Gina Fortino Dickson (Chair), Letitia Hanke

Commissioners Absent:

Second District: Katie Gordon (Leave of absence)

Third District: Ofra Isler

Fifth District: Jessica Wood, Angie Dillon-Shore, Zobida McCorquodale

*** Commissioner Padian attended via Zoom (AB 2449 Excuse)**

Meeting held through publicly available link via Zoom Meeting, and in-person.

1. CALL TO ORDER, ROLL CALL

Meeting called to order at approximately 6:20 p.m. Roll call taken by Staff.

2. LAND ACKNOWLEDGEMENT

Commissioner Diaz-Garcia read the Land Acknowledgement.

3. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

No Public Comment.

4. APPROVAL OF THE JUNE 13, 2024 MEETING MINUTES

Motion to approve the June 13, 2024 meeting minutes.

No Public Comment.

Motion: Commissioner Diaz-Garcia

Ayes: 7

Noes: 0

Second: Vice Chair Jones-Carter

Absent: 5

Abstained: 1

Commissioners Isler, Wood, Dillon-Shore, and McCorquodale were absent.
Commissioner Gordon is on leave of absence. Chair Fortino Dickson abstained as
Chair. Motion passed.

5. OFFICER REPORTS AND ADMINISTRATIVE UPDATES

- a. Staff reported on her task to find a new home for Commission's historical photos. She contacted the Historical Records Commission, and they might take the photos. More to come on this topic. She reminded Commissioners about the strategic planning meeting on August 3rd.

6. COMMISSIONER ANNOUNCEMENTS

- a. Commissioner Diaz-Garcia announced that she will not be asking for reappointment. Council Member Alvarez asked her to serve in the Community Advisory Board - a Board through the City of Santa Rosa. She will stay on the Commission until Supervisor Coursey finds a replacement.
- b. Commissioner Brown started writing articles for the Index Tribune and she highlighted the work of the Districts Attorney's Office. She will also be highlighting the Pharmacy Access Project.
- c. Commissioner Pakaki inquired the Bylaws Committee and would like to revamp the committee.

7. OPENINGS AND APPOINTMENTS

Chair Fortino Dickson announced openings in the 2nd district, 3rd district, and in the 4th district.

8. AD HOC AND PROJECT CLOSE OUT REPORTS

- a. Women's Recovery Response Ad Hoc wrapped up their project by having a breakfast event to report on some needs that women face in Sonoma County.
- b. Women and Girls Reproductive Health Ad Hoc created QR code stickers to promote reproductive health in Sonoma Count. They suggested to have description on what the sticker is about. They will be updating the report as well as following-up with pharmacies to work with them. They will be some continuous work for next ad hoc.
- c. Junior Commission Educational Project had successful ad hoc projects on menstrual poverty, reproductive health, and women empowerment. They had a successful career panel event and graduation. Some of the challenges included attendance and content for group meetings. Next year, attendance will be enforced and have content for meetings. They will be working with the Youth Commission on the Commission on Human Rights.
- d. Legislative Advisory Group wrote the ERA letter that was sent to the President, President's wife, legislative representatives, AAW, and to the National

Commission on the Status of Women. They believe it's not supported, but glad they wrote a letter.

- e. Community Engagement Working Group tabled at 6 events, 7 Commissioners participated, they spent all their allocated funds of \$4,500. They bought magnets, stickers tee shirts, totes, Pride swag, flash drives, 2 retractable banners, 2 totes on wheels and more. They hosted the 2024 Spirit Award and the roll of the 2023 Report on the Status of Women and Girls.

9. STRATEGIC PLANNING EXPECTATION

Commissioner Brown led the discussion on the expectations of the strategic planning meeting. Participation was emphasized many times. Commissioner Brown recommended to come committed to the strategic planning meeting with projects that they are willing to commit. Some commissioners recommended structure with the onboarding procedure, formalizing participation, and the structure of the strategic planning meeting. The Officers and Staff will work on creating more structure for the strategic planning meeting.

10. BUSINESS ITEMS

- a. Chair Fortino Dickson led the discussion on Women's Equality Day Resolution. She directed the Commissioners to contact their City Council to get the proclamation on their agenda. The Officers will create a synopsis of what they might say to represent the Commission while accepting the proclamation. Motion to approve the Women's Equality Day Resolution.

No Public Comment.

Motion: Commissioner Diaz-Garcia	Ayes: 7	Noes: 0
Second: Commissioner Brown	Absent: 5	Abstained: 1

Commissioners Isler, Wood, Dillon-Shore, and McCorquodale were absent. Commissioner Gordon is on leave of absence. Chair Fortino Dickson abstained as Chair. Motion passed.

- b. Chair Fortino Dickson led the approval of the strategic planning session budget of up to \$2,500: \$300-\$700 for the venue, \$500-\$1,000 for facilitation of content, and \$400-\$800 for food and drinks. Motion to approve the budget to up to \$2,500 for the strategic planning meeting.

No Public Comment.

Motion: Commissioner Brown Ayes: 7 Noes: 0
Second: Commissioner Kaykas-Wolff Absent: 5 Abstained: 1

Commissioners Isler, Wood, Dillon-Shore, and McCorquodale were absent. Commissioner Gordon is on leave of absence. Chair Fortino Dickson abstained as Chair. Motion passed.

11. AGENDA ITEMS FOR AUGUST 8, 2024 COMMISSION MEETING

- a. No agenda items were mentioned for August 8, 2024 Commission meeting.

12. ADJOURNMENT

This meeting was adjourned at 7:37 p.m.

DRAFT-SPECIAL MINUTES
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN

Saturday, August 3, 2024

9:00 AM

In Person Meeting

Commissioners Present:

First District: Joanne M. Brown (OAL), Nancy Padian*, Haunani Pakaki

Second District: Rebecca Kaykas-Wolff

Third District: Ofra Isler, Ana Diaz-Garcia**, Melanie Jones-Carter (Vice-Chair)

Fourth District: Gina Fortino Dickson (Chair), Letitia Hanke, Izzy Arreguin

Fifth District: Jessica Wood, Zobida McCorquodale

Commissioners Absent:

Second District: Katie Gordon (Leave of absence)

Fifth District: Elizabeth Beaty

*** Commissioner Padian left early at approximately 11:58am.**

**** Commissioner Diaz-Garcia arrived late at approximately 9:26am and left early at approximately at 12:58pm.**

Meeting held in-person.

1. CALL TO ORDER

Meeting called to order at approximately 9:16 a.m.

2. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

No Public Comment.

3. BUSINESS ITEMS

A. Strategic Planning

1. Commission Intro

Chair Fortino Dickson provided an overview of the meeting and introduced Dr. BJ Bischoff who facilitated the strategic planning session.

2. Relationship Building

Dr. BJ Bischoff led the Commission into various relationship building activities such as identifying individuals assets, identifying how they can support each other, identifying Commissioners'

expectations, and helping the Commission create a sustainable culture.

3. Task Development

Commissioners brainstormed on relevant ad hoc committees that align to the mission and vision statement of the Commission. They will be keeping Bylaws, Community Engagement, Communications, Legislative, On-Boarding, Junior Commission, and Speaker Bureau committees. After discussing and reviewing their long list of choices from new committees, Commissioners narrowed down their choices to Biz Entrepreneurship, Health and Wellness, and Reproductive Justice. These 3 ad hoc committees will submit their workplans and budgets.

Motion to approve three ad hocs: Biz Entrepreneurship, Health and Wellness, and Reproductive Justice.

No Public Comment.

Motion: Commissioner Brown Ayes: 10 Noes: 0
Second: Commissioner Isler Absent: 5 Abstained: 1
Commissioners Beaty was absent. Commissioners Padian and Diaz- Garcia left early. Commissioner Gordon is on leave of absence. Chair Fortino Dickson abstained as Chair. Motion passed.

4. ADJOURNMENT

This meeting was adjourned at approximately 1:15 p.m.

DRAFT-SPECIAL MINUTES
COUNTY OF SONOMA
COMMISSION ON THE STATUS OF WOMEN

Monday, September 23, 2024

6:00 PM

Hybrid Meeting

Commissioners Present:

First District: Joanne M. Brown (OAL), Nancy Padian

Second District: Rebecca Kaykas-Wolff

Third District: Ofra Isler, Melanie Jones-Carter (Vice-Chair)

Fourth District: Gina Fortino Dickson (Chair), Letitia Hanke, Izzy Arreguin

Fifth District: Jessica Wood

Commissioners Absent:

First District: Haunani Pakaki

Second District: Katie Gordon (Leave of absence)

Third District: Ana Diaz-Garcia

Fifth District: Zobida McCorquodale, Elizabeth Beaty

***Meeting held through publicly available link via Zoom Meeting, and in-person.**

1. CALL TO ORDER, ROLL CALL

Meeting called to order at approximately 6:09 p.m. Roll call taken by the Chair.

2. LAND ACKNOWLEDGEMENT

Commissioner Wood read the Land Acknowledgement.

3. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

No Public Comment.

4. BUSINESS ITEM

The Commission discussed their 2024-2025 ad hocs and projects. They approved the following ad hoc work plans and budgets:

- a. Junior Commission Project was presented by Commissioner Isler. This project mentors high school students for future leadership by engaging them in topics related to women and girls in Sonoma County. They are requesting a budget of \$4400. The budget request is more than previous years because they have more students which increases the cost for food, transportation, and fieldtrips. Program Managers are Commissioners Isler, McCorquodale, and Padian.

- b. Communications Team was presented by Chair Fortino Dickson, and members include Commissioners Kaykas-Wolff and Hanke. This ad hoc focuses on drafting a plan of communications, creating an annual calendar of typical events, crafting a social media strategy, creating an email marketing campaign, and then implementation of the email, social media email and social media strategy and monitoring effectiveness. They will contract with an outside firm who can manage that. They were requesting between \$2000-\$4000, but after the discussion, they reduced it to \$2050. The ad hoc will take any unused funds from other projects to up to \$5000.
- c. Community Engagement was presented by Vice Chair Jones Carter. This year the ad hoc will focus on events. The biggest expense event is Pride with \$1,000. The total requested amount is \$4500. There was discussion to drop \$500 for marketing supplies but they decided to keep the budget at \$4500.
- d. Biz Entrepreneurship was presented by Commissioner Hanke. This ad hoc will focusing on encouraging more women to take entrepreneurial supporting their ventures and celebrating their successes. The community can benefit from the rich diversity of ideas and leadership styles from taking the DISC training. They suggested to remove the \$1,000 sponsorship for Women in Construction in San Diego. The total requested amount was \$3050, but (correction on the math it was actually \$3550). Due to the budget adjustment of removing the \$1,000 sponsorship, the total budget request was \$2550.
- e. "Our Voices" Women's Mental Health was presented by Commissioner Arreguin. This ad hoc would create an event that will serve as a safe and superb space for BIPOC women of diverse backgrounds socioeconomic disparities, language and age group to 100, exchange personal experiences and engage in meaningful discussions surrounding mental health challenges guided by experience and diverse mental health professionals. The total requested budget was \$2800. The discussion led to table the ad hoc to the following year and they would instead bring speakers to educate the commission on Mental Health topics starting in January 2025.
- f. Reproductive Equity was presented by Commissioner Brown. There are 3 components: what pharmacies are making available as over the counter prescriptions, break down Bay Area research study from the Gender Policy Institute, which is a multi-county study on access to reproductive health,

reproductive equity, and replicate their high school work in Sonoma to other high schools. Their total requested budget was \$1500.

Motion to approve budget as:

- Junior Commission Project: \$4400
- Communications: \$2050 (up to \$5000 from any left-over budget not used by other projects)
- Community Engagement: \$4500
- Biz Entrepreneurship: \$2550
- Reproductive Equity: \$1500

No Public Comment.

Motion: Vice Chair Jones-Carter	Ayes: 7	Noes: 0
Second: Commissioner Brown	Absent: 5	Abstained: 1

Commissioners Pakaki, Diaz-Garcia, McCorquodale, and Beaty were absent. Commissioner Gordon is on leave of absence. Chair Fortino Dickson abstained as Chair. Motion passed.

5. ADJOURNMENT

This meeting was adjourned at 7:29 p.m.